#### Think about

Presentation (supported by a portfolio of evidence)

**Level 4 Associate Project Manager v1.3** 



#### On the day of this assessment you will carry out:



A presentation lasting for a minimum of at least 1 hour



Remote or face-to-face



In a suitable, controlled environment free from distraction



With an assessment panel of at least 2 members, but must include the independent assessor. Your employer or training provider can be present to provide guidance or clarification to the assessor about any point that you make



# **Key point**

You will have already submitted your portfolio of evidence and presentation and agreed which 5 learning areas out of the 15 from your portfolio will be assessed in this component.





- Review the criteria associated with the presentation this can be found in the EPA Kit
- Bring notes completed in the table below and work products to refer to during the presentation, but remember, these should be brief and not paragraphs of information.
- Ensure a quiet room is available and that there are no interruptions
- Reflect on and present examples relating to the development of your portfolio



- Forget to bring your ID
- Forget to plan
- · Forget to check that any equipment required is available and working
- Forget to relax and enjoy your assessment



# **Next steps**

- Results can take up to 7 working days to be confirmed
- Your manager or training provider will inform you of the results



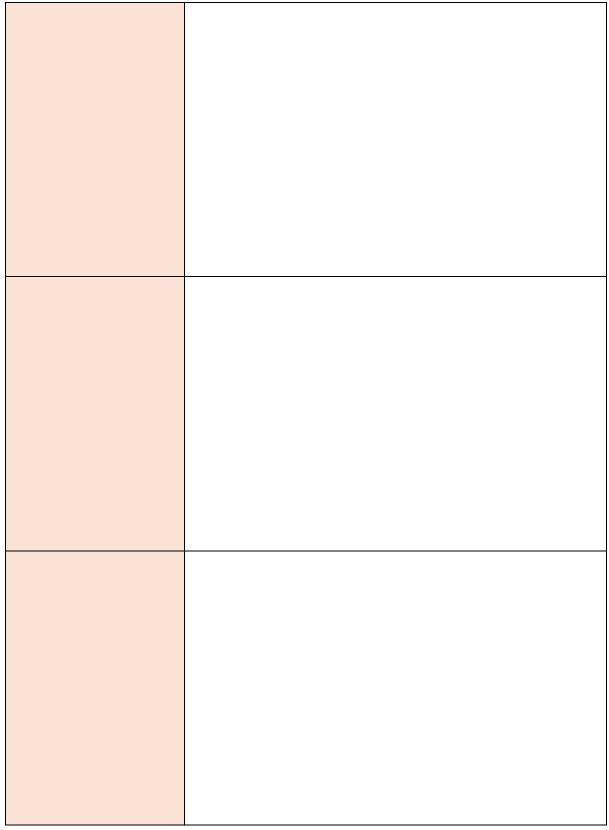
### **Resits**

 If you do not achieve a pass result on the presentation then you can resit the assessment



# Use the table below to plan and prepare for the presentation

Portfolio learning area	Key points to remember



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