Highfield Assessment

Portfolio Matrix

Highfield Level 5 End-Point Assessment for ST0551 Early Years Lead Practitioner

Apprentice Details

Name	
Employer	
Training Provider	

Portfolio of evidence

It is a requirement of this assessment plan that a portfolio of evidence is submitted at Gateway to support the professional discussion. This is not assessed. Please see the EPA-kit for more information on the requirements for the portfolio of evidence.

Please indicate below which piece of evidence is mapped to each KSB covered in the professional discussion. Please use the same reference as the file name to ensure the correct piece of evidence can be located.

Core

KSB	Evidence reference	Evidence location
K2 : How individual children learn and		
develop from conception to 8 years in relation to typical and atypical		
neurological, cognitive, social, emotional,		
behavioural, communication and physical		
development within the social, cultural		
context and the impact of this on their		
future. (CD1, <i>CD5)</i> K3 : Factors that have an impact upon		
health, well-being and early learning that		
can affect children from conception to 8		
years and how children and families can		
make healthy and effective life choices.		
(CD2, <i>CD5</i>)		
K4 : Theories of self-regulation, resilience		
and well-being and the impact of adverse		
early childhood experiences. (HW1)		

K6 : Local and national child protection		
and safeguarding statutory and non-		
statutory frameworks, policies and		
procedures in practice, how to identify		
when a child is at risk, and how to		
challenge in order to protect them. This		
includes understanding the role of the		
designated lead for safeguarding and		
assimilating findings of reviews of serious		
cases. (LG1, <i>LG6</i>)		
K7 : Current and emerging theories of		
attachment and how these relate to		
promoting relationships effectively such as		
the key person approach. (CD3)		
K8 : The importance of the social cultural		
context on the learning and development		
of the child and the influence parents,		
families and carers have within the home		
learning environment and the		
complexities of the family situation. (CD4)		
K10: Strategies to effect collaborative		
approaches to working with parents,		
carers, colleagues, professional bodies and		
multi agencies. (LG2)		
K11 : The importance of play and the		
theoretical perspectives of play and its		
impact on a child's learning and		
development. (OA1, <i>OA4)</i>		
K12 : How to stimulate children's creativity		
and curiosity and why and how this		
enables enquiry based active learning.		
(OA1, <i>OA4</i>)		
K13: A wide range of underpinning		
theories from physiological, neurological,		
developmental and education and how		
these can be incorporated to develop own		
pedagogy. (CPD3)		
K14 : The intent, implementation and		
impact of all provided experiences and		
opportunities for children informed by the		
setting's curriculum and pedagogy. (HW2,		
HW4)		
K15: The importance and impact of		
design, resources and engagement within		
indoor and outdoor environments to		
enable learning and development. (OA3)		
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K16: How planning cycles inform and		
improve practice and the principles of		
individual needs-based assessment for		
effective early intervention for all children		
responsive to typical and atypical needs		
and development. (OA2)		
K17 : How to promote inclusion, equality		
and diversity in the sector and why it is		
essential. (LG3, <i>LG7</i>)		
K19 : Principles of reflection in influencing		
early years practice with a commitment to		
life-long learning including continual		
professional development and action		
research. (CPD1, <i>CPD4</i>)		
K20: Ways to use, record and store data		
and information securely and in line with		
data protection legislation, confidentiality		
requirements and local and national		
policies, including the safe use of digital		
technology to communicate effectively in		
both oral and written English. (LG4)		
K21: The current and relevant policy,		
statutory and non-statutory guidance and		
legal requirements as appropriate to the		
sector within; local, national, historical and		
global contexts including SEND. The		
impact of these contexts on effective		
provision. (LG1)		
K22 : Principles of sustainability and		
efficient use of resources, in line with		
recycling, reuse, and safe disposal of		
waste. (LG5)		
S2 : Develop, model and implement		
strategies to support the emotional, social,		
psychological, physical and cultural needs		
of all children within the educational		
setting. (HW2, <i>HW4</i>)		
S4 : Support children to engage in a range		
of learning contexts such as individual,		
small groups and larger groups as		
appropriate for their play and support		
confidence within social experiences.		
(OA1, <i>OA4</i>)		
S6 : Promote, model and support children		
and families to develop a healthy		
approach to making choices relating to		
personal care including eating, sleeping		
and physical activity. (HW3)		
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\$7 : Analyse and articulate how all	
children's individual learning can be	
affected by their current developmental	
capabilities, characteristics and individual	
circumstances taking into account all	
factors contributing to typical and atypical	
development. (CD2, <i>CD5</i>)	
\$10 : Competently action and carry out	
safeguarding procedures, using their	
professional curiosity, knowledge, insight	
and understanding. (LG1, <i>LG6</i>)	
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S11 : Explore and understand, challenge	
and question; knowing when to act to	
safeguard and protect children. (LG1, LG6)	
S14 : Cultivate professional partnerships	
with parents, carers, colleagues and other	
professionals, presenting their	
understanding of the child's journey	
within multidisciplinary teams to	
holistically support the child's individual	
needs. (LG2)	
S15 : Demonstrate the importance of the	
home learning environment, developing	
an effective and collaborative partnership	
to enhance opportunities for the child.	
(CD4)	
S19 : Make use of formative and	
summative assessment, tracking children's	
progress to plan for future learning	
possibilities including early interventions	
based on individual developmental needs.	
(OA2)	
S24 : Use reflection to develop themselves	
both professionally and personally to	
enhance their practice. (CPD2, <i>CPD4</i>)	
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S25 : Ensure the security and	
confidentiality of data, records and	
information in line with current legislation.	
(LG4)	
S27 : Apply the principles of sustainability	
and segregate used resources for reuse,	
recycling, and safe disposal. (LG5)	
B1 : Ethical, fair, consistent and impartial,	
valuing equality and diversity at all times	
within professional boundaries. (LG3, <i>LG7</i>)	
B6 : Reflective practitioner, receptive and	
open to challenge and constructive	
criticism. (CPD2, <i>CPD4</i>)	

Apprentice Declaration

I confirm that the evidence contained in this portfolio of evidence is all my own work and any assistance given and/or sources used have been acknowledged.

Signed by apprentice (name)	Signature	Date

Employer Declaration

I confirm that the portfolio of evidence is valid and attributable to the apprentice.

Signed on behalf of employer (name)	Signature	Date