Think about Presentation and Q&A Level 4 Associate Project Manager v1.3



On the day of assessment, you will carry out:

A 60-minute (+/-10%) presentation supported by a portfolio of evidence

Remote or face-to-face

Suitable assessment environment

With your end-point assessor and your line <u>manager (optional)</u>

🐨 Key point

You will have already submitted your portfolio of evidence and presentation and agreed which 5 learning areas out of the 15 from the portfolio will be assessed.

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Review the criteria associated with the presentation - this can be found in the EPA-kit

Ensure a quiet room is available and that there are no interruptions

Bring notes completed in the table below and work products to refer to during the presentation and Q&A. Remember these should be brief and not paragraphs of information.

Give clear answers to questions that reflect the level 3 standard

Reflect on and present examples of the development of your portfolio

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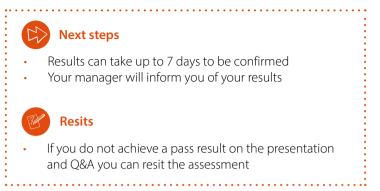
Forget to plan

Forget to check that any equipment required is available and working



Exceed the time allocated

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Use the table below to plan and prepare for the presentation.

Portfolio Learning area	Key points to remember

