

On the day of this assessment you will carry out:



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Review the criteria associated with the observation with questions - this can be found in the EPA Kit and in the table at the end of this document

Review relevant legislation, regulations, codes of conduct and your organisation's policies and procedures

Ensure a quiet room is available and that there are no interruptions

Be prepared to answer at least 5 questions and any follow-up questions that your assessor may ask after the observation





Forget to bring your ID

Forget to plan

## Next steps

- Results can take up to 7 working days to be confirmed
- Your manager or training provider will inform you of the results

## Resits

If you do not achieve a pass result on the observation with questions, you can resit the assessment

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## Use the table below to plan and prepare for the observation with questions.

- (P) indicates pass criteria
- (D) indicates distinction criteria

Assessment criteria	Key points to remember
Communication and customer service	
(P) Communicate respectfully with stakeholders using verbal and non-verbal means to establish a rapport and deliver customer service	
(P) Act responsibly to diffuse potential conflict situations by communicating in a calm and professional manner with others in a way that reflects the organisation's values	
(D) Adapt your language and behaviour, in a calm and professional manner, in response to individual needs to exceed stakeholder expectations	

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Assessment criteria	Key points to remember
Security operations	
(P) Navigate a site plan and assess risk at the site or location by carrying out an observation of the designated area, and reporting and recording any irregularities to the site risk assessment	
(P) Follow the assignment instructions and the clients or employers code of conduct and policies for behaviour, appearance, and the use of PPE	
(P) Identify and challenge suspicious activity across sites and locations, in line with SCaN principles, by being vigilant and aware of the area, and the movements and behaviours of people	
(D) Use your knowledge of the site and usual movement and behaviour of people to recognise and check anomalies, showing awareness of the possible implications of these, reporting in line with procedures	

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Assessment criteria	Key points to remember
Security technology and equipment	
(P) In line with organisational procedures, use security systems, applications, and technology to support security operations, and identify faults with equipment taking remedial action where necessary	
Legislation, regulation and procedures (path	nway)
(P) Complete basic maintenance and vehicle checks on mobile security vehicles, before identifying locations on maps, and routes to destinations using mapping equipment in the vehicle in line with legislation and manufacturer instructions	
Security patrol, access, and searching (pathy	vay)
(P) Apply a range of searching techniques, and adapt your searching methodology where necessary, in line with organisational procedures	
(P) In line with organisational procedure, conduct patrols of assigned areas to control access to the area, responding to unwanted activities. Communicate report findings following patrols, in line with operational instructions	

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