

Highfield Level 3 End-Point Assessment for ST0189 Fire, Emergency and Security Systems Technician

Apprentice Details

Name	
Employer	
Training Provider	

Portfolio of evidence

It is a requirement of this assessment plan that a portfolio of evidence is submitted at Gateway to support the professional discussion. This is not assessed. Please see the EPA-kit for more information on the requirements for the portfolio of evidence.

Please indicate below which piece of evidence is mapped to each KSB covered in the interview underpinned by a portfolio of evidence. Please use the same reference as the file name to ensure the correct piece of evidence can be located.

KSB	Evidence name	Evidence reference
K4 Principles and techniques for maintaining fire detection and alarm systems and their components using tests, diagnostics, taking readings and recording information (SM1, <i>SM3</i>)		
K6 Principles and techniques for maintaining intrusion alarm, access control, video surveillance (CCTV) and their components using tests, diagnostics, taking readings and recording information (SM2, <i>SM4</i>)		
K9 Environmental legislation: impact on fire and security systems processes and technologies (ES1, <i>ES3</i>)		
K10 Principles of customer service: technicians' responsibilities, impact on brand, professional image and commercial risks (CS1)		
K11 Verbal communication techniques. Giving and receiving information. Adapting style to audience. Barriers in communication and how to overcome them. Sector specific terminology (CO1, <i>CO3</i>)		

K13 Written communication techniques: paper based and digital. Plain English principles. Sector specific terminology (CO2)		
K14 Awareness of global carbon reduction needs and application of carbon reduction solutions (ES2)		
K16 Collaboration working techniques with internal and external stakeholders (CS2, CS3)		
K20 Equity, diversity and inclusion legislation and its impact in the fire and security safety sector (ED1, ED2)		
S6 Comply with environmental and sustainability, regulations and standards (ES1, ES3)		
S9 Communicate with others verbally for example, internal and external customers, colleagues, and managers using sector specific terminology (CO1)		
S10 Work collaboratively with internal and external stakeholders, as part of a team. Consult and engage with occupants or others who are or could be affected by work (for example vulnerable, older, and disabled people) and respond appropriately (CS2, CS3)		
S11 Communicate with internal and external stakeholders using sector specific terminology through written means (CO2, CO3)		
S13 Carry out maintenance activities on fire detection and alarm systems and their components (SM1, SM3)		
S14 Carry out maintenance activities on intrusion alarm, access control, video surveillance (CCTV) and their components (SM2, SM4)		
B2 Takes personal responsibility for sustainable outcomes when carrying out duties, using industry and sector environmental best practices (ES2)		
B3 Promotes equity, diversity, and inclusivity in the workplace (ED1)		
B4 Committed to maintaining and enhancing competence of self and others through Continued Professional Development (CPD) (CP1)		
B6 Collaborates with others (CS2)		

Apprentice Declaration

I confirm that the evidence contained in this portfolio of evidence is all my own work and any assistance given and/or sources used have been acknowledged.

Signed by apprentice (name)	Signature	Date

Employer Declaration

I confirm that the portfolio of evidence is valid and attributable to the apprentice.

Signed on behalf of employer (name)	Signature	Date