

Highfield Level 3 End-point Assessment for ST0201 Supply Chain Practitioner (Fast Moving Consumer Goods)

Mock Assessment Materials

Interview underpinned by a portfolio of evidence

Communication and collaboration			
Ref	Assessment Criteria (Pass)	Achieved	Not achieved
CC7	Explains how they have escalated issues and tasks that are beyond the limit of their authority in line with organisational procedures (K13, S9)		

Capturing and recording of data and information			
Ref	Assessment Criteria (Pass)	Achieved	Not achieved
CR1	Explains how they have used order management tools to meet the needs of customers in line with organisational procedures (K18, S14)		
CR2	Describes how they have recorded or entered information, for work tasks to meet the needs of clients or organisational objectives (K25, S21)		

Ways of working – operations			
Ref	Assessment Criteria (Pass)	Achieved	Not achieved
OP1	Describes how they manage the flow of fast-moving consumer goods products or services based on evolving and changing information such as customer and consumer demand, market trends, competitor activity and seasonality (K15, S1)		

OP2	Explains how they have followed Standard Operating Procedures (SOPs) to provide a service in line with company policy (K26, S2)		
OP3	Explains how they have applied quality assurance procedures in order to meet organisational objectives (K23, S19)		
Ref	Assessment Criteria (Distinction)	Achieved	Not achieved
OP4	<i>Explains how they have mitigated against potential issues, supporting a right first-time outcome with no back tracking, in order to meet customer needs and organisational objectives (K15, K23, S1, S19)</i>		

Ways of working – planning and customer satisfaction			
Ref	Assessment Criteria (Pass)	Achieved	Not achieved
PC1	Describes how they have applied planning techniques and supply chain efficiency principles to inform, develop and implement an efficient supply plan in line with task requirements and organisational procedures (K3, K30, S7, S13)		
PC2	Explains how they have supported customers with enquiries, meeting lead times and service levels, in order to ensure customer satisfaction (K31, S3, S11)		
Ref	Assessment Criteria (Distinction)	Achieved	Not achieved
PC3	<i>Justifies how they have used planning and efficiency techniques to exceed customer expectations (K3, K30, K31, S7)</i>		

Environmental			
Ref	Assessment Criteria (Pass)	Achieved	Not achieved
EN1	Describes how they apply the principles of environmental sustainability in their work in line with organisational procedures, regulations and standards on energy efficiency, material reuse, recycling and management of emissions and waste (K21, S22, B1)		
Ref	Assessment Criteria (Distinction)	Achieved	Not achieved
EN2	<i>Explains how they have supported the development of environmental and sustainability practice in the workplace for example, through promoting good practice to others, identifying improvement to practice (K21, S22, B1)</i>		

Health and safety			
Ref	Assessment Criteria (Pass)	Achieved	Not achieved
HS1	Explains how they have complied with risk assessments, method statements and safe systems of work and applied control measures in the workplace in line with organisational procedures (K24, S20)		
HS2	Explains how they have prioritised health & safety in their own work, ensuring compliance with regulations, legislation and organisational procedures (S17, B2)		
Ref	Assessment Criteria (Distinction)	Achieved	Not achieved
HS3	<i>Explains the benefits for individuals and the business of prioritising and promoting health and safety and the consequences of not doing so (S17, B2)</i>		

Equity, diversity and inclusion			
Ref	Assessment Criteria (Pass)	Achieved	Not achieved
ED1	Describes how they follow and contribute to equity, diversity and inclusion principles and legislative guidelines in their team (K22, S18, B3)		
Ref	Assessment Criteria (Distinction)	Achieved	Not achieved
ED2	<i>Justifies how their commitment to equity, diversity and inclusion extends to and impacts wider teams or stakeholders (K22, S18, B3)</i>		