

Highfield Level 5 End-Point Assessment for ST0087 Children, Young People and Families Manager

Apprentice Details

Name	
Employer	
Training Provider	
Pathway	

Portfolio of evidence

It is a requirement of this assessment plan that a portfolio of evidence is submitted at Gateway to support the interview. This is not assessed. Please see EPA-kit for more information on the requirements for the portfolio of evidence.

Please indicate below which piece of evidence is mapped to each KSB covered in the interview. Please use the same reference as the file name to ensure the correct piece of evidence can be located.

Core

KSB	Evidence reference	Evidence location
K8 The working practices surrounding legislation, national and local solutions for safeguarding and risk management of children, young people and families (CI15, CI20)		
K9 A healthy, safe and stimulating environment that fulfils health & safety legislation and requirements (CI15, CI20)		
K10 The safeguarding requirements contained within mandatory local safeguarding training or nationally accredited equivalent (CI15, CI20)		
K17 The commissioning cycle and its application (CI32, CI36)		
S1 Maintains and develops a leadership style that sets the ethos, aims and approach to the work (CI1, CI4)		
S2 Manages the application of professional judgement, standards and codes of practice (CI2, CI5)		

S3 Creates a strong sense of team purpose (C13, CI6)		
S4 Models an ethos that actively promotes equality, resilience, dignity and respects diversity and inclusion (CI7, CI9)		
S5 Actively seeks the views of others (CI8, CI10)		
S6 Develops and delivers good quality supervision practice and decision making (CI11, CI16)		
S7 Demonstrates evidence-based practice and models the effective use of up to date research and theories (CI12, CI17)		
S8 Identifies and manages risk (CI13, CI18)		
S9 Monitors, evaluates and improves the working environment to ensure it is safe (CI14, CI19)		
S10 Sets clear, measurable objectives (CI21, CI25)		
S11 Uses data to evaluate the effectiveness of outcomes (CI22, CI26))		
S12 Develops, facilitates and leads changes in working practices that deliver improved outcomes (CI23, CI27)		
S13 Actively encourages the participation of children, young people and families in service improvement (CI24, CI28)		
S14 Manages and deploys total resource (e.g. people, finance, IT property) to maximise outcomes (CI29, CI33)		
S15 Mobilises collective action across service boundaries and within the community to manage resources (CI30, CI34)		
S16 Commissions and contract manages external providers (CI31, CI35)		
S17 Collaborates with partner agencies and resolves complex issues to achieve best outcomes (CI37, CI39)		
S18 Builds an ethos of learning and continuous improvement across partner organisations (CI38, CI40)		
S19 Evaluates practice of team members (CI41, CI43)		
S20 Assesses learning styles of self and team members and identifies development opportunities (CI41, CI43)		
S21 Listens to, challenges and supports practitioners (CI41, CI43)		
S22 Engages in reflective practice and develops a learning culture across the team (CI42, CI44)		
B1 Care: Respecting and valuing practitioners, encouraging and enabling them to deliver excellent practice (CI55, CI56)		
B2 Compassion: Consideration and concern, combined with robust challenge and support (CI55, CI56)		

B3 Courage: Having honest conversations and encouraging practitioners to offer their own solutions to improving practice (CI55, CI56)		
B4 Communication: Building relationships with practitioners, peers and partner organisations (CI55, CI56)		
B5 Competence: Knowing the business, knowing what good practice looks like in others and having a relentless focus on delivering improved outcomes (CI55, CI56)		
B6 Commitment: Demonstrating a strong moral purpose, modelling the ethos and building the skills of others and retaining and maintaining and own practice skills through effective CPD (CI55, CI56)		

Manager in Children's Residential Care pathway only

KSB	Evidence reference	Evidence location
S23 Ensures each child receives care and that the continuity of care for each child is in place (CI45, CI48)		
S24 Models the behaviour expected from staff and communicates a clear message about the responsibilities required in the care and support of children (CI46, CI49)		
S25 Manages and monitors safe systems of physical restraint (CI47, CI50)		
S26 Manages staff performance and ensures each child receives the care and support to meet their needs (CI51, CI55)		
S27 Demonstrates the ability to consult and involve staff and other stakeholders in the process and plans for the improvement of outcomes (CI52, CI54)		

Manager within the Community pathway only

KSB	Evidence reference	Evidence location
S23 Proactively develops and sustains strategies for joint working, to improve outcomes (CI45, CI48)		
S24 Demonstrates good awareness of stakeholders (CI46, CI49)		
S25 Contributes to and initiates appropriate joint budget arrangements (C147, C150)		
S26 Leads, implements and evaluates effective approaches to practice in specific contexts (CI51, CI55)		
S27 Audits and measures performance effectively within a multi-agency context (CI52, CI56)		
S28 Effectively uses and shares information and data (CI53, CI57)		
S29 Leads and develops new approaches to early intervention in partnership practice (CI54, CI58)		

Apprentice Declaration

I confirm that the evidence contained in this portfolio of evidence is all my own work and any assistance given and/or sources used have been acknowledged.

Signed by apprentice (name)	Signature	Date

Employer Declaration

I confirm that the portfolio of evidence is valid and attributable to the apprentice.

Signed on behalf of employer (name)	Signature	Date