Apprentice End-Point Assessment Journey
Level 3 ST0326 Retail Team Leader v1.2

On-programme learning

Duration in line with funding rules

Gateway and scheduling

- L2 maths & English achieved (optional for 19+, please see funding rules)
- Synopsis project

Call the scheduling team on 01302 363 277

On-demand test

- Time: 60 minutes
- Venue: Suitable assessment environment under exam conditions or remotely invigilated using proctor software
- Requirements: PC/laptop, Wi-Fi or stationery
- Attendees: Apprentice, invigilator

Business project, presentation with questioning

- Time: 30 minutes presentation with Q&A (+/-10%)
- Venue: Remote or face to face in a suitable assessment environment
- Requirements: PC/laptop, Wi-Fi, (if using videoconferencing) business project to reference
- Attendees: Apprentice, end-point assessor, employer can be present to observe but cannot interact with the assessment

Professional discussion

- Time: 60 minutes (+/-10%)
- Venue: Remote or face to face in a suitable assessment environment
- Requirements: PC/laptop, Wi-Fi, (if using videoconferencing)
- Attendees: Apprentice, end-point assessor, employer is present to support but not lead the apprentice and to confirm information

Quality assurance and grading

Fail/Pass or Distinction

DfE certification

Time
Venue
Requirements
Attendees

Please note that this document is subject to changes in the assessment plans. Agreed assessment schedule to be confirmed by our scheduling team.

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