

# Highfield Level 3 End-Point Assessment for ST0148 Learning Mentor

## Mock Assessment - Professional Discussion

Ref	Thematic Assessment Area	Component	Relevance			Effectiveness			Understanding			Final Score
			0	1	2	0	1	2	0	1	2	
I.	An understanding of the role of the Mentor within standard practices of the workplace: <ul style="list-style-type: none"> <li>the roles making up learner support team across the workplace and provider institutions;</li> <li>the relationships between these and the mentor role within that team</li> </ul>	Showcase										
		Professional Discussion										
II.	Liaising with colleagues and relevant stakeholders: <ul style="list-style-type: none"> <li>To meet learning needs through structured programmes of personal and sector development;</li> <li>To inform of off-job training priorities;</li> <li>Following procedures for reporting sector, special and pastoral support needs.</li> </ul>	Showcase										
		Professional Discussion										
III.	Providing or signposting valid information and expert advice and guidance, ensuring an up-to-date knowledge of: <ul style="list-style-type: none"> <li>Education and career progression opportunities (or how to access this);</li> <li>Workplace practice and expectations;</li> <li>Additional Learner Support funding where relevant.</li> </ul>	Showcase										
		Professional Discussion										

IV.	Supporting the learner in the acquisition of knowledge, skills and understanding: <ul style="list-style-type: none"><li>Using appropriate interpersonal skills to advise learners how to get the most from their learning and to support progression and achievement;</li><li>Maintaining appropriate records to support the learner’s development.</li></ul>	Showcase										
		Professional Discussion										
V.	Maintaining the quality and safety of provision <ul style="list-style-type: none"><li>Maintaining the quality and currency of own professional skills and knowledge;</li><li>Supporting quality improvement;</li><li>Ensuring learners’ safety and safeguarding requirement;</li><li>Complying with relevant organisational guidelines and legislation.</li></ul>	Showcase										
		Professional Discussion										
VI.	Understanding and demonstrating professionalism in all aspects of the role.	Showcase										
		Professional Discussion										
Total marks:												