

Summary of Changes Log

Document title and version number	Overview of change	Date of the change
Written Submission Sheet v1.2	Updated the wording for the apprentice declaration to provide clarity on which assessment method the written submission sheet supports	05/06/2024
EPA Kit v2.3	The guidance within the 'Assessing the Workplace Project and Presentation' section on page 46 has been updated to provide clarity on the word count for the workplace project report.	07/06/2024
EPA Kit v2.4	Duplication of criteria removed from all 'outstanding achievement criteria' tables. Behaviour criteria has been aligned to the assessment plan wording. The timings for the assessor-led assessment methods have been updated to better align with the assessment plan. Amplification has been added for the knowledge test criteria to better support learners in preparation for this. Updated the Equality Act legislation in line with the release of the new Worker Protection (Amendments of Equality Act) Act within the amplification.	01/11/2024

Mock Assessment Forms v1.3	All changes made to the EPA kit have also been reflected in the mock assessment forms. An extra column has been added for 'Not achieved'.	01/11/2024
Think About Documents v1.1	Guidance on employer/training provider representation at assessment methods updated in line with the assessment plan. ST number added to title. Assessment criteria added to the table	17/04/2025
Apprenticeship Journey Guide v1.1	Guidance on employer/training provider representation at assessment methods updated in line with the assessment plan. ST number added to title.	17/04/2025
EPA Kit v2.5	Guidance on English and maths requirements updated in line with the funding rules.	09/05/2025
Fact Sheet	Guidance on English and maths requirements updated in line with the funding rules.	09/05/2025
Apprenticeship Journey Guide v1.2	Guidance on English and maths requirements updated in line with the funding rules.	09/05/2025