

Think about
Professional discussion
Level 3 Optical Assistant -
Screening Assistant - IfATE v1.0



On the day of assessment, you will carry out:



A 60-minute professional discussion



Face-to-face or via online videoconferencing



Under exam conditions



With an end-point assessor



Key Point

You may wish to ask your line manager to sit in on the professional discussion, they can prompt your memory of events but they must not lead you into providing answers.



Do

- Review the criteria associated with the professional discussion, this can be found in the EPA kit
- Review relevant legislation, regulations and your organisation's policies and procedures
- Have copies of your notes available, remember these should be brief and not paragraphs of information
- Make sure you have a quiet room available
- Inform your colleagues about the assessment and remind them that you can't be disturbed or interrupted
- Provide clear and concise answers to the questions that you are asked



Don't

- Take any textbooks, workbooks or organisational materials into the assessment
- Provide unnecessary information
- Forget to plan



Next Steps

- Results can take up to 7 days to be confirmed.
- Your line manager or training provider will inform you of the results.



Resits

- If you do not achieve a pass result on the professional discussion you can resit the assessment.



Use the table below to plan and prepare for the professional discussion.

| Standard area | Key points to remember |
|--|------------------------|
| Procedures and compliance | |
| Company beliefs and values | |
| Customer types, needs and the services available | |

Appointment booking procedures

The impact of customer concerns

Business models and KPIs

Personal development

**Pathway- Screening
assistant**