

Highfield Level 2 End-Point Assessment for ST0037 Aviation Ground Operative – Aircraft Movement Pathway

Mock Assessment Materials

Practical Observation

Safety			
Ref	Assessment Criteria (Pass)	Achieved	Not achieved
SA16	Correctly report hazards if identified		
SA17	Act within standard operating procedures at all times		
Ref	Assessment Criteria (Merit)	Achieved	Not achieved
SA18	Take action to deal with hazards in line with organisational procedures		

Compliance & legislation			
Ref	Assessment Criteria (Pass)	Achieved	Not achieved
CL6	Check area of responsibility complies with procedures and legislative requirements		
Ref	Assessment Criteria (Merit)	Achieved	Not achieved
CL7	Take action to correct non-compliance		
Ref	Assessment Criteria (Distinction)	Achieved	Not achieved
CL8	<i>Proactively ensure compliance with procedures and legislation, e.g. challenge suspicious persons</i>		

Communication			
Ref	Assessment Criteria (Pass)	Achieved	Not achieved
CO10	Communicate with the right people at the right time using the correct method		
CO11	Ensure communication is received and understood		
CO12	Ensure all communications are timely and accurate		
Ref	Assessment Criteria (Merit)	Achieved	Not achieved
CO13	Adapt language and tone to match audience and situation		
Ref	Assessment Criteria (Distinction)	Achieved	Not achieved
CO14	<i>Ensure all communications are effective and understood, anticipating additional appropriate information requirements and liaising with key people to facilitate ongoing information flow</i>		

Inter-personal skills			
Ref	Assessment Criteria (Pass)	Achieved	Not achieved
IP12	Work as part of a team to ensure adequate performance in the role		
IP13	Work accurately with supervision		
Ref	Assessment Criteria (Merit)	Achieved	Not achieved
IP14	Take initiative as part of a team to improve performance in the role within limits of operation		
IP15	Work accurately with minimal supervision		

Aviation systems			
Ref	Assessment Criteria (Pass)	Achieved	Not achieved
AS1	Use prescribed systems correctly		
AS2	Report faults or errors as they occur		
AS3	Meet performance expectation for timescales to complete tasks		
Ref	Assessment Criteria (Merit)	Achieved	Not achieved
AS4	Take action to maintain systems to prevent faults or error		
AS5	Work efficiently to meet and exceed timescales to complete tasks		
Ref	Assessment Criteria (Distinction)	Achieved	Not achieved
AS6	<i>Organise and prioritise work to make the most efficient use of time and complete core and relevant additional tasks within timescales</i>		

Scenarios 1, 2 and 3

Operate aviation specialist equipment			
Ref	Assessment Criteria (Pass)	Achieved	Not achieved
OA10	Arrived punctually		
OA11	Dressed in the correct PPE		
OA12	Suitably trained with awareness of specialisation		
OA13	Select the correct equipment for the task		
OA14	Carry out pre-use checks correctly in accordance with reference cards		
OA15	Following standard operating procedures to complete the task		
OA16	Operate equipment safely		
Ref	Assessment Criteria (Merit)	Achieved	Not achieved
OA17	Thorough knowledge of the task		
OA18	Identify potential hazards on the equipment		
OA19	Correct notification procedures of equipment defects		
Ref	Assessment Criteria (Distinction)	Achieved	Not achieved
OA20	<i>Able to explain the task in depth</i>		
OA21	<i>Identify, report and follow through rectification procedures</i>		

Push back aircraft			
Ref	Assessment Criteria (Pass)	Achieved	Not achieved
PA6	Arrived punctually		
PA7	Dressed in the correct PPE for the environment		
PA8	Suitably trained with awareness of specialisation		
PA9	Select the correct equipment for the task		
PA10	Carry out pre-use checks correctly in accordance with reference cards		
PA11	Following standard operating procedures to complete the task		
PA12	Secure equipment on completion		
Ref	Assessment Criteria (Merit)	Achieved	Not achieved
PA13	Able to recognise potential hazards, e.g. obstacles, weather restraints and spillages		
PA14	Ensuring planned route is safe and clear		
PA15	Ensuring equipment is safely secured for further use		
Ref	Assessment Criteria (Distinction)	Achieved	Not achieved
PA16	<i>Able to overcome potential hazards, e.g. obstacles, weather restraints and spillages to move the aircraft in a safe and expeditious manner</i>		

Tow aircraft			
Ref	Assessment Criteria (Pass)	Achieved	Not achieved
TA9	Arrived punctually		
TA10	Dressed in the correct PPE for the environment		
TA11	Suitably trained with awareness of specialisation		
TA12	Select the correct equipment for the task		
TA13	Carry out pre-use checks correctly in accordance with reference cards		
TA14	Following standard operating procedures to complete the task		
TA15	Secure equipment on completion		
Ref	Assessment Criteria (Merit)	Achieved	Not achieved
TA16	Able to recognise potential hazards, e.g. obstacles, weather restraints and spillages		
TA17	Ensuring planned route is safe and clear		
TA18	Ensuring equipment is safely secured for further use		
Ref	Assessment Criteria (Distinction)	Achieved	Not achieved
TA19	<i>Able to overcome potential hazards, e.g. obstacles, weather restraints and spillages to move the aircraft in a safe and expeditious manner</i>		

Ensure a hazard free airside environment			
Ref	Assessment Criteria (Pass)	Achieved	Not achieved
EH9	Arrived punctually		
EH10	Dressed in the correct PPE for the environment		
EH11	Identify types of hazard		
EH12	Conduct FOD plod, safely and effectively		
EH13	React to potential hazardous situations, such as FOD intake, crash on impact		
Ref	Assessment Criteria (Merit)	Achieved	Not achieved
EH14	Communicate hazards/potential hazards to the appropriate level		
Ref	Assessment Criteria (Distinction)	Achieved	Not achieved
EH15	<i>Rectify hazards, such as clearing FOD, reporting actions taken to the appropriate authority</i>		