

**Think about
Presentation of work-based
project and Q&A
Level 5 Operations/
Departmental Manager v1.1**



On the day of assessment, you will carry out:



A 15-minute presentation and a 15-minute Q&A



Face-to-face or remote



In a suitable environment free from distractions



With a panel chaired by the assessor and including the employer and training provider. They will receive the work-based project presentation and ask questions relating to the work-based project and the wider standard



Key point

You will have already submitted your work-based project.



Do

- ☐ Review the criteria associated with the presentation and Q&A - this can be found in the EPA kit
- ☐ Ensure a quiet room is available and that there are no interruptions
- ☐ Take advantage of the full 15 minutes of the presentation
- ☐ Refer to relevant the theories, models and tools considered in your project
- ☐ Give clear, in-depth answers to questions that reflect the level 5 standard



Don't

- ☐ Forget to plan
- ☐ Forget to refer to the detail included in your work-based project
- ☐ Forget to check that any equipment required is available and working
- ☐ Exceed 15 minutes for your presentation



Next steps

- Results can take up to 12 days to be confirmed
- Your manager will inform you of the results



Resits

- If you do not achieve a pass result on the presentation and Q&A, you can resit the assessment



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