On the day of this assessment you will carry out:

A 90-minute professional discussion

Face-to-face or remote

In a suitable environment free from distractions

With an end-point assessor

Key point

You will be required to answer questions relating to aviation systems, communication, teams and supervision and policies and procedures.

Do

- Review the criteria associated with the professional discussion - this can be found in the EPA Kit and in the table at the end of this document
- Reflect on your on-programme learning and experiences
- Ensure a quiet room is available and that there are no interruptions
- Be prepared to answer questions that demonstrate your competence and focus on the required areas

Don't

- Forget to bring your ID
- Forget to plan
- Forget to relax and enjoy your assessment

Next steps

- Results can take up to 7 working days to be confirmed
- Your manager or training provider will inform you of the results

Resits

- If you do not achieve a pass result on the professional discussion, you can resit the assessment

IDEAS DIRECTION IDEAS QUES
EXPERTISE learning inspire engage
PROGRESS talent skills socialise

Use the table below to plan and prepare for the professional discussion

(P) indicates pass criteria

(D) indicates distinction criteria

Assessment criteria	Key points to remember
Aviation systems	
(P) Explain the different types of aviation systems used in your role and describe how to operate them, identify examples of a system fault or error that could occur and the action you would take to remedy (K10)	
(P) Outline how your area of responsibility is monitored to identify potential incidents, emergencies and disruption and explain how to take remedial action if any are encountered (S8)	

Communication, teams, and supervision	
(P) Explain how you would brief a team on the procedures of a planned airside movement including the equipment/vehicles to be used. Explain how you match the roles of the team with the tasks involved and how you would inform them to respond to incidents and emergencies that could occur while operating an airside vehicle (K15)	
(P) Explain the methods and/or techniques of communication used in aviation, and how you adapt them in reflection of the audience (K6)	
(P) Outline the roles within aviation teams and how they work together to continuously improve and develop with a solution focused approach to achieving organisation objectives (K7, B5)	

(P) Explain how to manage own and team workload to meet performance objectives and describe how you show courtesy and respect to workers in a manner which reflects the behavioural expectations of the organisation while embedding and promoting the organisations values (S6, B1, B2)	
(P) Establish an approach to work tasks which reflects the organisation's reliability requirements and challenge practices which fall outside these guidelines (B4)	
(P) Outline procedures for checking specialised equipment before use, it's safe operation and how it should be stored after use (K16)	

(D) Summarise the importance of matching aviation movement tasks to team resources and describe the potential implications of not matching correctly (K15)	
(D) Justify the procedures for checking of specialised equipment to ensure safe use (K16)	
Policies and procedures	
(P) Explain the maintenance of aviation security in your area of authority and the action to take in the event of a breach of security (K4)	

(P) Give an example of how to apply the correct procedures for dealing with emergencies, incidents and disruption in relation to an airside vehicle (K11, K12, S11)	
(P) Describe the part timelines play in aviation operations performance (K14)	
(P) Describe how you prepare the area and equipment prior to marshalling of aircraft and or vehicles. Explain the marshalling procedures including how you monitor your team when operating marshalling equipment (K17, K19)	

IDEAS DIRECTION IDEAS QUES
EXPERTISE learning inspire engage
PROGRESS talent skills socialise

(P) Describe how you ensure the rules and regulations for aircraft, vehicle operations and personnel operating airside are complied with within the limits of your role (K18, S10)	
(P) Explain how you deal with dangerous goods, including your reasons for your choice how they check compliance, and why your reporting of events is procedurally correct (S16, S17)	
(D) Justify chosen example of procedure for dealing with emergencies, incidents and disruption (K12)	

(D) Evaluate the impact adhering to timelines has on performance in the aviation industry (K14)	