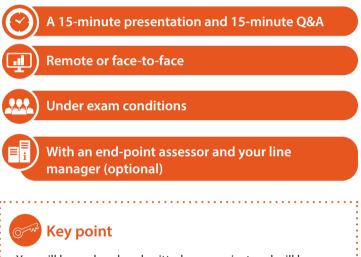


On the day of assessment, you will carry out:



You will have already submitted your project and will have been provided with a question to address during your presentation.

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J.	Do
	Review the criteria associated with the project presentation - this can be found in the EPA kit Ensure a quiet room is available and that there are no interruptions
	Take advantage of the full 15 minutes of the presentation Ensure that you focus on the question you have been asked to address/answer during your presentation
	Give clear, in-depth answers to questions that reflect the required knowledge, skills and behaviours of the standard

	ν.	
3		Don'
۰,		

Forget to plan
Forget to attempt to meet at least 50% of the criteria that can be covered either in the project presentation or the portfolio-based
interview as identified in the EPA kit
Forget to check that any equipment required is available and working
Exceed the 15 minutes allocated for your presentation

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	Next steps
:	Results can take up to 12 days to be confirmed Your manager will inform you of your results
R.	Resits
•	If you do not achieve a pass result on the project presentation, you can resit the assessment



Use the table below to plan and prepare for the project presentation

Standard area - mandatory	Key points to remember
Processes	

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Decision making	
Project management	

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Standard area – project presentation or portfolio-based interview	Key points to remember
Value of your skills	
Stakeholders	
п	
Interpersonal skills	
Communications	

Planning and organisation		
Personal qualities		
Managing performance		
Adaptability		
Responsibility		
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