

**Think about  
Practical observation  
Level 3 ST0038 Aviation Ground  
Specialist – Aircraft Movement  
pathway v1.2**



**On the day of this assessment you will carry out:**



**A 60-minute observation**



**Face-to-face**



**At your workplace**



**With an end-point assessor**



**Key point**

The scenario/task you will be observed on will be given to you on the day of your assessment.



## Do

- ☐ Review the criteria associated with the practical observation - this can be found in the EPA Kit and in the table at the end of this document
- ☐ Use the planner to plan how you will demonstrate the skills you have that are associated with the observation
- ☐ Review relevant legislation, regulations, codes of conduct and your organisation's policies and procedures
- ☐ Be prepared to answer any questions that the end-point assessor may have



## Don't

- ☐ Forget to bring your ID
- ☐ Forget to plan
- ☐ Forget to relax and enjoy your assessment



## Next steps

- Results can take up to 7 working days to be confirmed
- Your manager or training provider will inform you of the results



## Resits

- If you do not achieve a pass result on the practical observation, you can resit the assessment



Use the table below to plan and prepare for the practical observation.

**(P)** indicates pass criteria

**(D)** indicates distinction criteria

Assessment criteria	Key points to remember
<b>Safety</b>	
<b>(P)</b> Ensure self and team correctly report hazards as identified	
<b>(P)</b> Act within standard operating procedures at all times	
<b>(P)</b> Take action to deal with hazards in line with organisational procedures	

Assessment criteria	Key points to remember
<b>Compliance &amp; legislation</b>	
<b>(P)</b> Ensure area of responsibility complies with procedures and legislative requirements	
<b>(M)</b> Ensure compliance of team members within area of responsibility	
<b>(M)</b> Correct non-compliance in area of responsibility	
<b>(D)</b> Proactively promote compliance with procedures and legislation, e.g. challenge suspicious persons	

Assessment criteria	Key points to remember
<b>Communication</b>	
(P) Ensure accurate and timely communication with the right people at the right time using the correct method	
(P) Ensure communication is received and understood	
(P) Adapt language and tone to match audience and situation	
(M) Ensure all communications are effective and understood, anticipating additional appropriate information requirements and liaising with key people to facilitate ongoing information flow	

Assessment criteria	Key points to remember
(D) Ensure excellent communication with all internal and external stakeholders	
<b>Inter-personal skills</b>	
(P) Work as part of a team to ensure adequate performance in the role	
(P) Provide appropriate guidance for team members	
(M) Take initiative as a senior team member or supervisor to improve performance in the role, within limits of operation	

## Assessment criteria

## Key points to remember

### Aviation systems

**(P)** Ensure prescribed systems are used correctly

**(P)** Report faults or errors as they occur

**(P)** Take action to maintain systems to prevent faults or errors

### Aviation timescales

**(P)** Ensure minimum performance expectations are met in own area of responsibilities

Assessment criteria	Key points to remember
<b>(M)</b> Ensure team within area of responsibility work efficiently to meet and exceed timescales to complete tasks	
<b>(D)</b> Organise and prioritise work to make the most efficient use of time, and complete core and relevant additional tasks within timescales	
<b>The operation of an airside vehicle</b>	
<b>(P)</b> Ensure correct personal protective equipment (PPE) is worn when driving	
<b>(P)</b> Ensure team members hold in-date driving authorisation for the vehicle	



Assessment criteria	Key points to remember
<p><b>(P)</b> Ensure the vehicle has been inspected before use and take remedial action in response to any vehicle faults</p>	
<p><b>(P)</b> Operate the vehicle in a controlled manner in all conditions</p>	
<p><b>(P)</b> Follow airside road signs, markings, and traffic lights at all times</p>	
<p><b>(P)</b> Make sure that all doors and shutters (where relevant) are closed when driving the vehicle</p>	
<p><b>(M)</b> Park the vehicle safely in correct areas in line with organisational procedures</p>	

Assessment criteria	Key points to remember
(M) Demonstrate the knowledge of how to give priority to moving aircraft; reverse the vehicle in line with aviation and organisational procedures	
(M) Secure vehicle loads in line with organisational procedures	
(M) Take the most direct route between places on the airfield whenever possible	
(D) Drive in a way that recognises other vehicle movements on the airfield	

Assessment criteria	Key points to remember
(D) Take remedial action when foreign objects or spillages are seen on the airfield	
(D) Report dangerous or unsafe practices to the correct person	
<b>Operate aviation specialist equipment</b>	
(P) Arrived punctually	
(P) Dressed in correct PPE	

Assessment criteria	Key points to remember
(P) Suitably trained with good awareness of specialisation	
(P) Ensure the correct equipment for the task is being used	
(P) Ensure pre-use checks are carried out effectively	
(P) Ensure standard operating procedures are adhered to	

Assessment criteria	Key points to remember
<b>(M)</b> Demonstrate a thorough knowledge of the task to the team by way of a brief	
<b>(M)</b> Identify a number of hazards which may be associated with the equipment and explain the measures in place to safeguard these	
<b>(D)</b> Correctly identify, report and follow through rectification procedures	
<b>(D)</b> Plan and conduct the safe and expeditious movement of aircraft within the area of responsibility	

Assessment criteria	Key points to remember
Airside marshalling	
(P) Ensure the correct marshalling equipment is available	
(P) Wear the correct personal protective equipment (PPE) for marshalling	
(P) Prepare the aircraft stand/ramp area for activity	
(P) Interpret and use correct, clear signals to and from the flight deck of an aircraft correctly	

Assessment criteria	Key points to remember
<b>(P)</b> Identify which route the aircraft is to be marshalled	
<b>(P)</b> Provide the flight deck crew with guidance to safely position aircraft	
<b>(M)</b> Ensure that the aviation area is clear of foreign object debris (FOD)	
<b>(M)</b> Demonstrate an awareness of adjacent aviation activity	

Assessment criteria	Key points to remember
<b>(M)</b> Ensure correct number of personnel are available to safely move the aircraft	
<b>(M)</b> Coordinate the actions of marshallers and other functions	
<b>(D)</b> Take action to reduce adjacent conflicting activity	
<b>(D)</b> Demonstrate a sound awareness of all emergency signals	