

Summary of Changes Log

Document title and version number	Overview of change	Date of the change
L5 ODM (IfATE v1.2/AP04) EPA Kit – was v4.4 is now v4.5	<p>A change to the mapping of the knowledge, skills and behaviours (KSBs) associated with the criteria <i>‘Delivery of their project proposal 7 (DP7)’</i></p> <p>v4.4 – DP7 Analyse and evaluate the effectiveness of the project management tools and problem-solving techniques used in the planning of the project proposal (K9.1, S9.2)</p> <p>IS NOW</p> <p>v4.5 - DP7 Analyse and evaluate the effectiveness of the project management tools and problem-solving techniques used in the planning of the project proposal (S2.3, S10.2)</p> <p>in line with the assessment plan.</p>	29/04/2024
L5 ODM (IfATE v1.2/AP04) Project Proposal, Presentation and Questioning Mock Assessment Materials – was v3.3 is now v3.4	<p>A change to the mapping of the knowledge, skills and behaviours (KSBs) associated with the criteria <i>‘Planning their project proposal 3 (PP3)’</i></p> <p>v3.3 – PP3 Shows how they are flexible, creative, innovative and enterprising when seeking proposed solutions to business needs (K1.1, S1.1)</p> <p>IS NOW</p>	29/04/2024

	<p>v3.4 - PP3 Shows how they are flexible, creative, innovative and enterprising when seeking proposed solutions to business needs (B3.1, B3.2)</p> <p>in line with the assessment plan.</p>	
L5 ODM (IfATE v1.2/AP04) EPA Kit – was v4.5 is now v4.6	Resit and retake guidance has been updated on page 27 to provide clarity on the timescales for resits and retakes	16/05/2024
L5 ODM (IfATE v1.2/AP04) EPA Kit – was v4.6 is now v5.0	<p>Criteria has been grouped together in line with the assessment plan and mapping to KSBs</p> <ul style="list-style-type: none"> • ‘Managing teams’ theme now has 5 assessment criteria rather than 7 (MT1 & MT2 have merged as have MT4 & MT5) • ‘Communication skills’ theme now has 5 assessment criteria rather than 7 (CS1 & CS2 have merged as have CS3 & CS4) • ‘Delivery of their project proposal’ theme now has 6 assessment criteria rather than 7 (DP1 & DP2 have merged) <p>Template of the EPA Kit updated to the latest version.</p> <ul style="list-style-type: none"> • Mapped KSBs to their relevant assessment criteria • Moved KSBs to their relevant assessment theme (KSBs now only found in themes where they map to criteria) <p>Updated funding rules</p> <ul style="list-style-type: none"> • Removed paragraph recommending that the apprentice meets with the on-programme assessor at least every 2 months in line with funding rules 	31/07/2024

	<p>Updated the order of assessment methods</p> <ul style="list-style-type: none"> • ‘Order of end-point assessments’ section updated to state that assessment methods can be taken in any order in line with the assessment plan 	
<p>L5 ODM (IfATE v1.2/AP04) Project Proposal, Presentation and Questioning Mock Assessment Materials – was v3.4 is now v3.5</p>	<p>In line with the changes to the EPA Kit made on 31/07/2024, the following change has been made to the project proposal mock assessment material:</p> <ul style="list-style-type: none"> • DP1 & DP2 have been merged and subsequently there are only 6 assessment criteria in the ‘Delivery of their project proposal’ theme 	31/07/2024
<p>L5 ODM (IfATE v1.2/AP04) Professional Discussion Mock Assessment Materials – was v3.2 is now v3.3</p>	<p>In line with the changes to the EPA Kit made on 31/07/2024, the following change has been made to the project proposal mock assessment material:</p> <ul style="list-style-type: none"> • MT1 & MT2 as well as MT4 & MT5 have been merged and subsequently there are only 5 assessment criteria in the ‘Managing teams’ theme • CS1 & CS2 as well as CS3 & CS4 have been merged and subsequently there are only 5 assessment criteria in the ‘Communication skills’ theme 	31/07/2024
<p>L5 ODM (IfATE v1.2/AP04) EPA Kit – was v5.0 is now v5.1</p>	<p>The Highfield approach section has been updated to reflect the temporary dispensation that has been applied to IfATE v1.2 of this assessment plan.</p>	01/11/2024
<p>L5 ODM (IfATE v1.2/AP04) Project Report Submission Sheet was v1.4 is now v2.0</p>	<p>Standardised the submission sheet in line with other standards for ease of use. Included mapping to each assessment criteria and distinguished between pass and distinction criteria</p>	
<p>L5 ODM (IfATE v1.2/AP04) Portfolio Matrix was v3.7 is now v3.8</p>	<p>Standardised the portfolio matrix in line with other standards for ease of use. Emboldened criteria and distinguished between pass and distinction criteria</p>	