

# Highfield *Level 4* End-Point Assessment for Improvement Practitioner v1.0/v1.1/v1.2



Government funding band – **£6,000**



On-programme duration – **minimum of 14 months**



Gateway requirements:  
**level 2 in English and maths, gateway self-assessment report, submission of a project portfolio**



End-point assessment methods:  
**project report presentation and questioning, professional discussion underpinned by a log and a multiple-choice examination**

## Working as an improvement practitioner

Improvement practitioners use a blend of Lean and Six Sigma, project and change management principles and tools to identify and lead the delivery of change across organisational functions and processes. Improvement practitioners can be found across all sectors and functions including automotive, banking, engineering, food products, IT, property, retail, telecoms, etc.

Typically, practitioners lead smaller projects and/or play a key supporting role in a larger programme, tackling issues that may require swift problem-solving, or reoccurring challenges that require in-depth analysis and the implementation of a range of effective and sustainable countermeasures. They are the focal point for all stakeholders and are responsible for communication throughout a project. Typical activities include:

- identifying potential opportunities, diagnosing issues, proposing solutions and implementing changes and controls
- coaching teams and sharing best practice
- managing small teams, ensuring motivation and momentum, and are responsible for a successful outcome



## The programme's structure

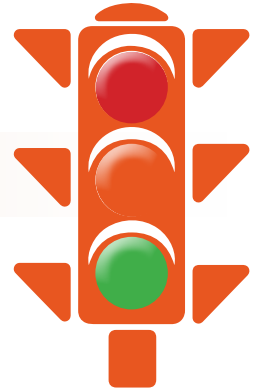
Your apprentice will be placed in an improvement technician role over a period of 14 to 18 months during which they will be supported while on-programme by their tutor. Their tutor will review the progress of the apprentice during the 14 to 18 months against the standard to ensure they are prepared for the end-point assessment.



*Improvement Practitioner  
Level 4 Apprenticeship Standard*



## Your learner's journey



### Ready for training

- Initial assessment
- English and maths training
- On-programme training to meet the requirements of the standard
- Gateway self-assessment report

### Set for assessment

#### Project report, presentation and questioning:

- 40-minute presentation containing evidence of an improvement project
- 35-minute question and answer session

#### Professional discussion:

- 60-minute professional discussion
- log of completed training, learning and workshops from time on-programme

#### Multiple-choice examination:

- 40-minute open-book examination

### Go further

Completion of this apprenticeship will lead to the apprentice working in one of the following occupations: business improvement practitioner, continuous improvement manager, process excellence manager, Lean Six Sigma green belt and quality control senior analyst.

## Available support

#### On-programme support:

- Level 4 Improvement Practitioner Apprenti-kit

#### End-point Assessment Support:

- EPA-kits with mock assessments to assist with gateway readiness
- Bespoke end-point assessment solutions
- Progression tracking system



## Need to know more:



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