Highfield Assessment

Portfolio Matrix

Highfield Level 3 End-Point Assessment for ST0217 Senior Healthcare Support Worker

Apprentice Details

Name	
Employer	
Training Provider	
Pathway	

Portfolio of evidence

It is a requirement of this assessment plan that a portfolio of evidence is submitted at Gateway to support the professional discussion. This is not assessed. Please see the EPA-kit for more information on the requirements for the portfolio of evidence.

Please indicate below which piece of evidence is mapped to each KSB covered in the professional discussion. Please use the same reference as the file name to ensure the correct piece of evidence can be located.

Core

KSB	Evidence reference	Evidence location
K5: National and local definitions of health and well-being and priorities for promoting public health and reducing inequalities (PHW1, <i>PHW3</i>)		
K6: The availability of services to support individuals with lifestyle choices and how to make a referral if required (PHW2)		
K15: The meaning of 'risk' in the workplace, ways to raise concerns and own responsibilities in relation to incidents, errors and near misses (RM1, <i>RM4</i>)		
K16: Techniques and principles to safely perform basic life support (RM2)		
K17: The common causes of conflict and how to respond to them in the workplace (RM3)		
K18: The importance of continuing personal and professional development (CPD1, <i>CPD4</i>)		

K19: The local arrangements for appraisal of performance in the workplace (CPD2)	
K20: The principles of reflective practice (CPD3)	
K23: The principles of 'quality improvement' and ways to measure quality in the workplace (QI1)	
K24: The principles of investigatory techniques, research and evidence-based practice, and how to access existing	
evidence and use it to validate and improve practice (QI2,	
Q14)	
K25: The principles of critical thinking and methods of critical appraisal (QI3)	
K26: The principles and styles of leadership in relation to	
own role and place of work (TRL1) K27: The relationship and differences between leadership,	
management, supervision and mentoring (TRL2, <i>TRL3</i>)	
\$5: Support individuals to make informed and positive	
lifestyle choices (PHW1, <i>PHW3</i>)	
S6: Actively seek out and act on opportunities to support individuals to maximise their health, well-being and positive	
lifestyle choices (PHW2)	
\$15: Take appropriate action in response to concerns,	
risks, incidents or errors and near misses arising in the	
workplace (RM1, <i>RM4</i>)	
\$16: Perform basic life support techniques (RM2)	
\$17: Recognise and respond to potential conflict,	
challenging behaviour or an escalating situation (RM3)	
S18: Undertake own training and development activities and contribute to the training and development of others (CPD1)	
S19: Participate in appraisal to support professional	
development (CPD2)	
\$20: Reflect on and develop your own practice (CPD3)	
S23: Participate in and support others with quality	
improvement activities in the workplace (QI1) S24: Use investigatory techniques to source evidence to	
validate and improve the delivery of care and support within	
own scope of practice (QI2, <i>QI4</i>)	
S25: Critically appraise sources of information and apply to practice (QI3)	
S26: Provide leadership and act as a role model for others within the scope of own role (TRL1)	
S27: Contribute to mentoring and supervision of others in	
the workplace within the scope of own role (TRL2, <i>TRL3</i>)	
B3: Be adaptable, reliable and consistent (CPD1)	

Option 1: Adult Nursing Support Pathway only

КЅВ	Evidence reference	Evidence location
K33: The end of life phase and the factors which impact care during the end of life phase (ANS5)		
K34: Local systems for discharge and transfer and the availability of services and agencies offered by the wider health and social care system (ANS6)		
K35: The signs and symptoms that indicate an individual's physical or mental health and wellbeing are deteriorating (ANS7, <i>ANS9</i>)		
K36: How to support adults to take responsibility for their own health and wellbeing (ANS8)		
\$33: Provide care and support for individuals and their family during the end-of-life phase (ANS5)		
S34: Contribute to signposting to relevant agencies and, discharge or transfer of individuals between services, in line with their care plan (ANS6)		
\$35: Recognise and respond to deteriorations in physical health, mental health and wellbeing (ANS7, <i>ANS9</i>)		
\$36: Support adults to take responsibility for their own health and wellbeing and for managing their own condition (ANS8)		

Option 2: Maternity Support Pathway only

КЅВ	Evidence reference	Evidence location
K33: The end of life phase and the factors which impact care during the end of life phase (MAT7)		
K34: Local systems for discharge and transfer and the availability of services and agencies offered by the wider health and social care system (MAT8)		
K35: The signs and symptoms that indicate an individual's physical or mental health and wellbeing are deteriorating (MAT9, <i>MAT15</i>)		
K40: The purpose of a urethral catheter and the importance of regular monitoring (MAT10)		
K41: Local security procedures for women and babies including systems for woman and baby identification (MAT11)		
K43: The nutritional and hygiene needs of babies, the benefits of different feeding methods and the importance of skin to skin contact in bonding (MAT12)		
K44: The principles of supporting families at difficult times, bereavement and loss and the availability of other support services (MAT13)		

K45: The scope of their own role in an emergency situation	
during pregnancy, labour, birth or the postnatal period	
(MAT14)	
S33: Provide care and support for individuals and their	
family during the end-of-life phase (MAT7)	
S34: Contribute to signposting to relevant agencies and,	
discharge or transfer of individuals between services, in line	
with their care plan (MAT8)	
S35: Recognise and respond to deteriorations in physical	
health, mental health and wellbeing (MAT9, <i>MAT15</i>)	
S40: Support personal care such as providing care for	
women with urethral catheters (MAT10)	
S41: Identify the baby and provide wristband or label in line	
with local security procedures (MAT11)	
S43: Support parents and carers to meet the developmental,	
nutritional and hygiene needs of babies (MAT12)	
S44: Work in partnership with families and other support	
services to support individuals in difficult circumstances,	
bereavement and loss (MAT13)	
S45: Provide support to the midwife and others in the multi-	
disciplinary team in an emergency situation during	
pregnancy, labour, birth or the postnatal period (MAT14)	

Option 3: Theatre Support Pathway only

KSB	Evidence reference	Evidence location
K48: Local systems and protocols for team briefing, patient		
sign in, timeout, sign out and debriefing (TS6, TS10)		
K50: The purpose for recording an individual's body fluid		
and factors that affect input, output and wound drainage		
(TS7)		
K52: The types, purpose and function of surgical		
instruments and supplementary items used in theatre such		
as the cost implications of items used and the impact on the		
commissioning of surgical procedures (TS8)		
K54: Types and uses of containers for transport, procedures		
for labelling, handling, dispatching recording and reporting		
for clinical specimens and blood products (TS9)		
S48: Participate in team briefing, patient sign in, timeout,		
sign out and debriefing (TS6, <i>TS10</i>)		
\$50: Measure and record an individual's body fluid		
balance (TS7)		
\$52: Prepare the clinical environment and provide surgical		
instrumentation and supplementary items for the surgical		
team (TS8)		
S54: Assist in receiving, handling and dispatching clinical		
specimens or blood products (TS9)		

Option 4: Mental Health Support Pathway only

КЅВ	Evidence reference	Evidence location
K35: The signs and symptoms that indicate an individual's		
physical or mental health and wellbeing are deteriorating		
(MHS6, <i>MHS11</i>)		
K60: The impact of the individual's mental ill-health on		
their life, family, friendships and active participation in		
society (MHS7)		
K61: Risk factors of harm to self or others, a range of		
triggers and consideration of the impact of the environment		
(MHS8)		
K62: Prevention and risk reduction strategies which involve		
the individual and others, such as suicide mitigation,		
behaviours which challenge, substance misuse and self-		
neglect and reduction of restrictive practices (MHS9)		
K63: The importance of own mental health and wellbeing		
when working in mental health services (MHS10)		
S35: Recognise and respond to deteriorations in physical		
health, mental health and wellbeing (MHS6, <i>MHS11</i>)		
S60: Enable and empower individuals to actively participate		
in society and recognise the impact of mental health on		
them and others (MHS7)		
S61: Identify situations of risk to yourself or others and take		
action including seeking support (MHS8)		
S62: Involve the individual, carers and family members in		
risk management processes (MHS9)		
S63: Review and promote your own mental health and		
wellbeing (MHS10)		

Option 5: Children and Young People Support Pathway only

КЅВ	Evidence reference	Evidence location
K33: The end of life phase and the factors which impact care during the end of life phase (CYP8)		
K34: Local systems for discharge and transfer and the availability of services and agencies offered by the wider health and social care system (CYP9)		
K35: The signs and symptoms that indicate a child or young person's physical or mental health and wellbeing are deteriorating (CYP10, <i>CYP12</i>)		
K65: The main life transitions for children and young people and the importance of involving the child or young person in their own care in line with legal policy and service frameworks for children and young people (CYP11)		
S33: Provide care and support for children, young people and their family during the end-of-life phase (CYP8)		

S34: Contribute to signposting to relevant agencies and,	
discharge or transfer of children or young people between	
services, in line with their care plan (CYP9)	
S35: Recognise and respond to deteriorations in physical	
health, mental health and wellbeing (CYP10, CYP12)	
S65: Support children and young people through	
transitions by enabling shared or independent decision	
making (CYP11)	

Option 6: Allied Health Profession Therapy Support Pathway only

KSB	Evidence reference	Evidence location
K34: Local systems for discharge and transfer and the		
availability of services and agencies offered by the wider		
health and social care system (AHP6)		
K70: The potential impact of mental and physical capacity,		
health condition, learning disability or overall wellbeing on		
therapeutic or clinical interventions (AHP7, AHP11)		
K72: Strategies and tools available to engage individuals or		
communities in group sessions (AHP8)		
K73: Activities and resources available within the community		
and the means to access them (AHP9)		
K76: Strategies and tools available to engage individuals in		
learning how to use therapeutic equipment and resources		
(AHP10)		
S34: Contribute to signposting to relevant agencies and,		
discharge or transfer of individuals between services, in line		
with their care plan (AHP6)		
\$70: Recognise the impact of mental or physical capacity,		
health condition, learning disability or overall wellbeing on		
the therapeutic or clinical task or intervention and when to		
adapt (AHP7, <i>AHP11)</i>		
S72: Facilitate group sessions to support health and well-		
being of individuals or communities (AHP8)		
\$73: Support people to engage in the community and		
access activities or resources in line with their treatment		
goals (AHP9)		
S76: Demonstrate and teach the safe and appropriate use of		
therapeutic equipment and resources (AHP10)		

Option 7: Diagnostic Imaging Support Pathway only

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KSB	Evidence reference	Evidence location
K79: An awareness of ionising and non-ionising radiation		
and how these are safely applied to imaging examinations		
across a patient pathway (DIS9)		
K82: The regulations procedures and protocols for the safe		
preparation and administration of medicines and contrast		
agents (DIS10)		
K83: Roles and responsibilities in the safe supply,		
management and administration of medicines, the range of		
procedures where these are used and the risks and		
mitigations of side effects, adverse response or non-		
compliance (DIS11)		
K84: The risks and contraindications of cannulation and the		
equipment and techniques used to cannulate/remove		
cannulas (DIS12)		
K87: The structure and function of the human body in		
health, disease and trauma, as well as common pathologies		
and mechanisms of disease and trauma, in relation to		
imaging examinations (DIS13)		
K88: The importance of recognising the signs and symptoms		
that indicate a deterioration in the health and wellbeing of		
self and others, including mental health (DIS14)		
K89: Local systems and protocols for team briefing, patient		
sign in, timeout, sign out and debriefing (DIS7)		
K91: The potential impact of mental and physical capacity,		
health condition, learning disability or overall wellbeing on		
therapeutic or clinical interventions (DIS8, <i>DIS15</i>)		
\$79: Support the multi-disciplinary team in the safe flow of		
individuals through the imaging environment, recognising		
and complying with current legislation and best practice (DIS9)		
\$82: Support practitioners with the preparation and		
administration of medicines and contrast agents within the		
scope of own role (DIS10)		
\$83: Administer medicines supplied by a registered		
practitioner within the scope of own role (DIS11)		
S84: Insert, flush and remove cannulas in line with local		
protocols and within the scope of own role (DIS12)		
S87: Support the multi-disciplinary team in the safe delivery		
of an imaging service (DIS13)		
\$88: Review and promote the health and wellbeing of self		
and others, including mental health (DIS14)		

S89: Participate in team briefing, patient sign in, timeout,	
sign out and debriefing (DIS7)	
S91: Recognise the impact of mental or physical capacity,	
health condition, learning disability or overall wellbeing on	
the therapeutic or clinical task or intervention and when to	
adapt (DIS8, <i>DIS15</i>)	

Apprentice Declaration

I confirm that the evidence contained in this portfolio of evidence is all my own work and any assistance given and/or sources used have been acknowledged.

Signed by apprentice (name)	Signature	Date

Employer Declaration

I confirm that the portfolio of evidence is valid and attributable to the apprentice.

Signed on behalf of employer (name)	Signature	Date