

Highfield Level 3 End-Point Assessment for ST0647 Transport and Warehouse Operations

Apprentice Details

Name	
Employer	
Training Provider	
Pathway	

Project Report Details

Confirmed word count	
----------------------	--

Please indicate below which piece of evidence is mapped to each KSB covered in the project report.

Core

KSB	Evidence page number(s)/section(s)
K3: Factors that affect workplace efficiency and how these can be managed (OP1)	
K6: Organisational procedures for delivering customer service, managing customer accounts, information, and quotation (C1, C2)	
K12: IT systems and tools used to manage transport and warehouse operations (IT1)	
S12: Carry out risk assessments appropriate to work environment in accordance with the Health and Safety Executive (CS1, CS2)	

S14: Use IT equipment and systems for the role such as telematics or warehouse management systems (IT1)	
S16: Ensure the security of the transport, warehouse, and goods in line with organisational policies (OP2)	
S20: Communicate with internal and external customers using various communication methods (C1, C2)	
S21: Identify and propose innovative business improvements (OP1)	
B4: Positive attitude and approach to their work even when priorities and working patterns change (TD1)	
B5: Use own initiative when needed to ensure that employer needs and expectations are met (OP1)	
B9: Treat equipment and technology responsibly and with respect (IT2)	

Transport pathway

S8: Schedule journeys: planning route, timings, costs, and resources. Calculating driver hours/ use of tachograph and selecting the appropriate vehicle and ancillary equipment for the load being moved (SPT1, SPT2)	
S10: Ensure the vehicle is safe and legally loaded and vehicle is marked and labelled compliantly in line with regulations regarding the carriage of dangerous goods (CST1)	
S11: Ensure vehicle, driver and load documentation is available for the journey and meets legal requirements (CST1)	

Warehouse pathway

K30: Legislation and ways to keep the premises within the current Health and Safety Executive guidelines (CSW1)	
--	--

S15: Plan and review warehouse compliance and efficiencies; labour, placement, schedules, resources to inform improvements, including inbound and outbound goods (SPW1, <i>SPW2</i>)	
S17: Review and measure the performance of warehouse operations to inform improvements to safe operating processes and systems, i.e. picking, stowing, dispatch (MW1, <i>MW2</i>)	

Apprentice Declaration

I confirm that the evidence contained within this project report is all my own work and any assistance given and/or sources used have been acknowledged.

Signed by apprentice (name)	Signature	Date

Please ensure that all submissions are saved in one of the following file formats:

.docx

.xlsx

.pptx

.pdf

.jpg

.png

.mp3

.mp4

.m4a

Employer Declaration

I confirm that the project report submitted is the apprentice's own work.

Employer representative name:	
Employer signature:	Date: