

Highfield **Level 2** End-Point Assessment for **Recruitment Resourcer**



Government funding band – **£5,000**



On-programme duration – **minimum of 12 months**



Gateway requirements –

- **Achieved Level 1 English and Maths**
- **Attempted Level 2 English and Maths**
- **Gateway self-assessment report**
- **Level 2 Certificate in Resourcing**
- **Level 2 NVQ Diploma in Recruitment Resourcing**



End-point assessment method – **resourcing project assignment and professional discussion**

Working as a recruitment resourcer

A recruitment resourcer may be employed in any organisation that requires a recruitment function. Their role is to identify, attract and shortlist candidates for the recruitment process to fulfil the requirements of the business brief and provide resourcing support to the recruitment function. They may also be required to identify new business opportunities. Typical responsibilities for a recruitment resourcer are:

1. Research, identify, attract and shortlist candidates for the recruitment process to fulfil the requirements of the business brief
2. Identify new business opportunities through a variety of means and refer these opportunities to a recruiter
3. Meet all procedures and carry out relevant processes to ensure industry codes of ethics and relevant legislation are adhered to

The programme's structure

Your apprentice will be placed in a recruitment resourcer role over a minimum of 12 months during which they will be supported while on-programme by their tutor. Their tutor will review the progress of the apprentice during the 12 months against the standard to ensure they are prepared for the end-point assessment.

Your apprentice's journey



Ready for training

- Initial assessment
- English and maths training
- On-programme training to meet the requirements of the standard
- Level 2 Certificate in Resourcing and Level 2 NVQ Diploma in Recruitment Resourcing
- Gateway self-assessment report

Set for assessment

Resourcing project assignment

- The apprentice will compose a job advert consisting of no more than 350 words (+/-10%) using a job description, person specification and a client profile
- The apprentice will then answer 3 supplementary questions. The answers to the supplementary questions will have a total word count of 1100 words (+/-10%)

Professional discussion

- One hour professional discussion

Go further

Your apprentice can progress further in the sector in related job roles such as a recruitment consultant.

Available support

On-programme support

- Delivery resources
- Qualification mapped to standard
- Tutor support resource
- Innovative and multi-device e-learning courses

End-point assessment support

- Gateway and mock assessments
- Bespoke end-point assessment solutions
- Progression tracking system
- Staff training, standardisation and support



Need to know more:

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