

🖌 In your natural working environment

With an end-point assessor

🐨 Key point

Face-to-face

Your end-point assessor will have reviewed any relevant organisational policies and procedures prior to your observation.

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😃 Highfield



Review the criteria associated with the observation with questions - this can be found in the EPA Kit and in the table at the end of this document

Review relevant legislation, regulations, codes of conduct and your organisation's policies and procedures

Ensure a quiet room is available and that there are no interruptions

Be prepared to answer at least 5 questions and any follow-up questions that your assessor may ask after the observation





Forget to bring your ID

Forget to plan

Next steps

- Results can take up to 7 working days to be confirmed
- Your manager or training provider will inform you of the results

Resits

If you do not achieve a pass result on the observation with questions, you can resit the assessment

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Use the table below to plan and prepare for the observation with questions.

- (P) indicates pass criteria
- (D) indicates distinction criteria

Assessment criteria	Key points to remember
Communication and customer service	
(P) Communicate respectfully with stakeholders using verbal and non-verbal means to establish a rapport and deliver customer service	
(P) Act responsibly to diffuse potential conflict situations by communicating in a calm and professional manner with others in a way that reflects the organisation's values	
(D) Adapt your language and behaviour, in a calm and professional manner, in response to individual needs to exceed stakeholder expectations	

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Assessment criteria	Key points to remember
Security operations	
(P) Navigate a site plan and assess risk at the site or location by carrying out an observation of the designated area, and reporting and recording any irregularities to the site risk assessment	
(P) Follow the assignment instructions and the clients or employers code of conduct and policies for behaviour, appearance, and the use of PPE	
(P) Identify and challenge suspicious activity across sites and locations, in line with SCaN principles, by being vigilant and aware of the area, and the movements and behaviours of people	
(D) Use your knowledge of the site and usual movement and behaviour of people to recognise and check anomalies, showing awareness of the possible implications of these, reporting in line with procedures	

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Assessment criter	ia	Key points to remember
Security technolo	gy and equipment	
use security system technology to sup	anisational procedures, ns, applications, and port security operations, with equipment taking here necessary	
Security patrol, ac	cess, and searching (pat	hway)
procedures to envi out searches and c authorisation, dete	oom access control ironments by carrying hecking forms of ecting and responding to is. Report findings in line	
Security technolo	gy and equipment (path	way)
room system to ga	mponents of a control ther and store images for ne with organisational	

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