

Highfield **Level 3** End-Point Assessment for **Aviation flight** **operations coordinator**



Government funding band – **up to £8,000**



On-programme duration – **typically 18 months**



Gateway requirements – **level 2 English and maths, portfolio of evidence**



End-point assessment method – **observation with questions, interview underpinned by a portfolio**

Working as an Aviation Flight Operations Coordinator

Aviation Flight Operations Coordinators work in a range of different types of organisations and employers, including both civilian and military. They will typically work in highly organised teams in a number of environments, on or off site, which could include commercial airports, military bases or aerodromes.

The broad purpose of the occupation is to provide the aircraft with the technical support required both prior to and during the flight. They do this by coordinating all aircraft technical and operational factors that are needed for a successful flight. They achieve this by assessing planned flights and a wide range of associated factors including the weather, overflight permits, route planning, aircraft performance, airport facilities, the recording of the aircraft's technical condition and fuel requirements. They take decisions that address these needs, putting in place the physical requirements (such as aviation systems and equipment), that ensure the aircraft is ready for flight. Once the aircraft is airborne, the aviation flight operation coordinator monitors progress, providing information needed to maintain the flight.

The programme's structure

During this programme the apprentice will learn a wide range of skills and knowledge in several aviation environments, such as a commercial airport, military base/aerodrome, heliport or other airfields. They will be placed in an aviation role, typically over an 18-month period, during which they will be supported while on-programme by their assessor. The assessor will review the progress of the apprentice during this period against the standard to ensure they are prepared for the end-point assessment.



Your apprentice's journey



Ready for training

- Initial assessment
- English and maths training
- On-programme training to meet the requirements of the standard
- Gateway readiness self-assessment

Set for assessment on completion of training and functional skills

The end-point assessment methods are:

Observation with questions

- 2-hour observation, 90-minute session of observation and a 30-minute question and answer session. This is to clarify knowledge and understanding of the subject matter.

Interview underpinned by a portfolio

- 1-hour interview focusing on how the apprentice has performed against the knowledge, skills and behaviours and underpinned by a portfolio of evidence.

Go further

By the end of this apprenticeship the candidate will progress further in the sector in related job roles, such as a flight operations manager.

Available support

On-programme support

- Delivery resources
- Tutor support resources, including innovative and multi-device e-learning courses.

End-point assessment support

- Gateway and mock assessments
- Bespoke end-point assessment solutions
- Progression tracking system
- Staff training, standardisation, and support



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