

**Paper Code: M-EPA-AOMFO4001**

**Level 4**

**Aviation Operations Manager - Flight Operations  
Manager - Operations EPA Mock Written Exam**

**Information for registered Centres**

The seal on this examination paper must only be broken by the learner at the time of the examination.  
**Under no circumstances should a learner use an unsealed examination paper.**

**Information for candidates**

**Only remove the examination paper from the sealed envelope when instructed to do so.**  
**Under no circumstances should you use an unsealed examination paper.**

The duration of this examination is **1 HOUR**. The examination consists of **6 questions**.  
Please carefully read the examination questions and clearly write your answers where specified to do so.  
The test is worth **100 marks**, with the pass being **60 marks**, merit **70 marks** and distinction **80 marks**.  
Complete **ALL** tasks. Use **BLACK** or **BLUE** ink.  
You are **NOT** allowed any assistance to complete the answers.  
When completed, please leave the **Examination Paper** on the desk.  
**SIGN** the declaration before leaving.

**Complete the following**

<b>First Name</b> <i>(in full)</i>	<input type="text"/>																<b>Middle initial</b>	<input type="text"/>		
<b>Last Name</b>	<input type="text"/>																			
<b>Date of Birth</b> <i>(8 digits)</i>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<small>D</small>	<small>D</small>	<small>M</small>	<small>M</small>	<small>Y</small>	<small>Y</small>	<small>Y</small>	<small>Y</small>				
<b>HABC Learner ID</b>	<input type="text"/>																			
<b>Approved Centre Number</b> <i>(5 digits)</i>	<input type="text"/>																			
<b>Is this a resit examination?</b>	<b>YES</b>	<input type="checkbox"/>	<b>NO</b>	<input type="checkbox"/>																
<b>Examination Date</b> <i>(8 digits)</i>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<small>D</small>	<small>D</small>	<small>M</small>	<small>M</small>	<small>Y</small>	<small>Y</small>	<small>Y</small>	<small>Y</small>				
<b>Examination Start Time</b> <i>(24 hour clock)</i>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>					<b>Examination Finish Time</b> <i>(24 hour clock)</i>				<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<small>H</small>	<small>H</small>	<small>M</small>	<small>M</small>
<b>Security Code</b>	<input type="text"/>																			
<b>Nominated Tutor Number</b> <i>(5 digits)</i>	<input type="text"/>																			

**Learner declaration**

<p>I confirm:</p> <ul style="list-style-type: none"> <li>• I removed the examination paper from the sealed envelope.</li> <li>• I received no help in answering the questions in this examination paper.</li> <li>• I am the person stated above on this form.</li> <li>• I will not discuss the content of the examination with anyone else.</li> </ul>	<p><b>Learner signature:</b></p> <p>.....</p>
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1

Describe the key aspects of change management and how you would effectively implement a change within your workplace.

Dotted lines for writing.

(10 marks)

2

Outline the factors that must be considered when creating flight plans and explain when and why contingency arrangements may be required.

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(10 marks)

3

Explain the considerations you should make when allocating people and resources to a task. You should consider the following as part of your answer:

- how to ensure the safe and effective operation of your department
- how to maintain compliance with organisational policies and procedures

A large rectangular area containing horizontal dotted lines for writing an answer.

(10 marks)

4

Identify **three** national or international agencies which affect your role and the operation of your department. You should include details of:

- their role and function within the industry
- the relevant reference sources and documents they produce
- legislation that they oversee

A large rectangular area with horizontal dotted lines for writing.

(10 marks)

5

Explain how to safely and effectively co-ordinate the movement of an aircraft within the limits of your responsibility. You should consider the relevant:

- methods of communication
- documentation and sources of information
- airport operations
- ground handling procedures
- handover procedures

Large rectangular area with horizontal dotted lines for writing.

Ruled area for writing with horizontal dotted lines.

(30 marks)

6

Discuss the effects that operational information can have on the planning and management of day-to-day flight operations. You should include details of:

- airfield conditions
- maintenance
- meteorological conditions
- NOTAMs
- any other relevant sources

Large rectangular area with horizontal dotted lines for writing.



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(30 marks)

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# Level 4

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