

Think about

Professional dialogue and interview

Level 3 ST0201 Supply Chain  
Practitioner (Fast-moving consumer  
goods) IfATE v1.0/AP01



On the day of this assessment you will carry out:



A 30-45 minute professional dialogue and interview



Remote or face-to-face



Under exam conditions



With an end-point assessor



### Key point

You will have already gathered your portfolio of evidence, which is not formally assessed, but can be used to illustrate your answers.



## Do

- Review the criteria associated with the professional dialogue and interview - this can be found in the EPA Kit and in the table at the end of this document
- Review relevant legislations, regulations and your organisation's policies and procedures
- Ensure a quiet room is available and that there are no interruptions
- Be prepared to answer at least 6 questions and any follow-up questions that your assessor may ask
- Bring examples of your on-programme work to refer to and showcase your skills and behaviours



## Don't

- Forget to bring your ID
- Forget to plan



## Next steps

- Results can take up to 7 working days to be confirmed
- Your manager or training provider will inform you of the results



## Resits

- If you do not achieve a pass result on the professional dialogue and interview you can resit the assessment





## Use the table below to plan and prepare for the professional dialogue and interview

**(P)** indicates pass criteria

**(D)** indicates distinction criteria

Assessment criteria	Key points to remember
<b>Knowledge</b>	
<b>(P)</b> Demonstrate an understanding of the needs of a single customer group (K3)	
<b>(D)</b> Demonstrate an understanding of the needs of multiple customer groups (K3)	
<b>Behaviours</b>	
<b>(P)</b> Demonstrate flexibility to changing working environment and demands (B1)	



<p><b>(P)</b> Accept responsibility, is proactive, plan work (B3)</p>	
<p><b>(P)</b> Build good relationships with others, work collaboratively, contribute ideas and challenges appropriately (B4)</p>	
<p><b>(P)</b> Work to identify and ensure root causes of problems are resolved, demonstrating a tenacious approach (B5)</p>	
<p><b>(P)</b> Ensure safety of self and others, hygienic (B7)</p>	



<b>(P)</b> Challenge safety issues (B7)	
<b>(P)</b> Act in alignment with the business vision and values (B8)	
<b>(P)</b> Complete activity to learn about FMCG industry (B8)	
<b>(D)</b> Constructively question and challenge to understand the reasons behind the change. Set a positive example for others about change (B1)	



<b>(D)</b> Plan to exceed objectives. Effectively prioritises and re-prioritises work to meet objectives (B3)	
<b>(D)</b> Contribute to team based discussions/problem solving (B4)	
<b>(D)</b> Adopt a preventative approach to problem solving (B5)	
<b>(D)</b> Promote safe working (B7)	



<b>(D)</b> Promote business vision and values to others (B8)	
<b>(D)</b> Undertake activity to promote the supply chain profession (B8)	

V1.1

