

Highfield Level 2 End-Point Assessment for ST0037 Aviation Ground Operative – Aircraft Handling Pathway

Mock Assessment Materials

Practical Observation

Safety			
Ref	Assessment Criteria (Pass)	Achieved	Not achieved
SA16	Correctly report hazards if identified		
SA17	Act within standard operating procedures at all times		
Ref	Assessment Criteria (Merit)	Achieved	Not achieved
SA18	Take action to deal with hazards in line with organisational procedures		

Compliance & legislation			
Ref	Assessment Criteria (Pass)	Achieved	Not achieved
CL6	Check area of responsibility complies with procedures and legislative requirements		
Ref	Assessment Criteria (Merit)	Achieved	Not achieved
CL7	Take action to correct non-compliance		
Ref	Assessment Criteria (Distinction)	Achieved	Not achieved
CL8	<i>Proactively ensure compliance with procedures and legislation, e.g. challenge suspicious persons</i>		

Communication			
Ref	Assessment Criteria (Pass)	Achieved	Not achieved
CO10	Communicate with the right people at the right time using the correct method		
CO11	Ensure communication is received and understood		
CO12	Ensure all communications are timely and accurate		
Ref	Assessment Criteria (Merit)	Achieved	Not achieved
CO13	Adapt language and tone to match audience and situation		
Ref	Assessment Criteria (Distinction)	Achieved	Not achieved
CO14	<i>Ensure all communications are effective and understood, anticipating additional appropriate information requirements and liaising with key people to facilitate ongoing information flow</i>		

Inter-personal skills			
Ref	Assessment Criteria (Pass)	Achieved	Not achieved
IP12	Work as part of a team to ensure adequate performance in the role		
IP13	Work accurately with supervision		
Ref	Assessment Criteria (Merit)	Achieved	Not achieved
IP14	Take initiative as part of a team to improve performance in the role within limits of operation		
IP15	Work accurately with minimal supervision		

Aviation systems			
Ref	Assessment Criteria (Pass)	Achieved	Not achieved
AS1	Use prescribed systems correctly		
AS2	Report faults or errors as they occur		
AS3	Meet performance expectation for timescales to complete tasks		
Ref	Assessment Criteria (Merit)	Achieved	Not achieved
AS4	Take action to maintain systems to prevent faults or error		
AS5	Work efficiently to meet and exceed timescales to complete tasks		
Ref	Assessment Criteria (Distinction)	Achieved	Not achieved
AS6	<i>Organise and prioritise work to make the most efficient use of time and complete core and relevant additional tasks within timescales</i>		

Scenarios 1, 2 and 3

Marshalling			
Ref	Assessment Criteria (Pass)	Achieved	Not achieved
MA7	Follow instructions from team leader		
Ref	Assessment Criteria (Merit)	Achieved	Not achieved
MA8	Understand how following instructions ensures correct completion of task		
Ref	Assessment Criteria (Distinction)	Achieved	Not achieved
MA9	<i>Anticipate needs of team leader prior to loading/unloading</i>		

Loading instruction report			
Ref	Assessment Criteria (Pass)	Achieved	Not achieved
LI11	Correctly interpret basic information on the LIR		
Ref	Assessment Criteria – (Distinction)	Achieved	Not achieved
LI12	<i>Interpret and use advanced information on the LIR</i>		

Load and unload			
Ref	Assessment Criteria (Pass)	Achieved	Not achieved
LU21	Identify correct load (pallets and containers, ULDs, loose or bulk loaded items, including outsized/specialised)		
LU22	Transfer load to/from loading area		
LU23	Ensure load is correctly labelled		
LU24	Wear correct personal protective equipment (PPE) when operating		
LU25	Identify correct and serviceable ULDs for the load		
LU26	Safely load/unload aircraft using equipment		
LU27	Complete load/unload within required timescales		
Ref	Assessment Criteria (Merit)	Achieved	Not achieved
LU28	Sequence loads prior to transfer to maximise load efficiency		
LU29	Ensure all supporting documentation is supplied to relevant stakeholders prior to load/unload		
LU30	Effectively load/unload aircraft		
LU31	Work efficiently as part of a team to load/unload and maximise use of time available		
Ref	Assessment Criteria (Distinction)	Achieved	Not achieved
LU32	Assist team leader in load selection		
LU33	Efficiently load/unload aircraft		
LU34	Prioritise and organise work to ensure maximum performance when loading/unloading		

Specialist equipment, including unit load device serviceability			
Ref	Assessment Criteria (Pass)	Achieved	Not achieved
SP14	Check specialist equipment/vehicles prior to use to ensure serviceability		
SP15	Use specialist equipment correctly to complete task		
Ref	Assessment Criteria (Merit)	Achieved	Not achieved
SP16	Select correct specialist equipment/vehicle for the task		

Specialist equipment, including unit load device serviceability			
Ref	Assessment Criteria (Pass)	Achieved	Not achieved
SV9	Prepare the aircraft hold/floor in accordance with loading requirements		