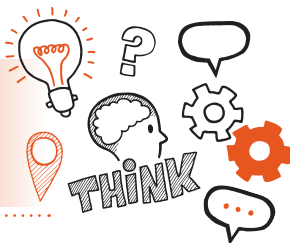


Think about
Professional discussion
Level 3 Aviation
Ground Specialist



On the day of assessment, you will carry out:



A 60-minute professional discussion



Face-to-face or remote



Under exam conditions



With an end-point assessor and your line manager (optional)



Key point

Your employer may be present to support you and confirm information, but is not able to take part in the discussion.



Do

- Review the criteria associated with the professional discussion - this can be found in the EPA-kit
- Have copies of your notes available, remember these should be brief and not paragraphs of information
- Review relevant legislation, regulations and your organisation's policies and procedures
- Make sure you have a quiet room available
- Inform your colleagues about the assessment and remind them that you can't be disturbed or interrupted
- Give examples of where you have met or exceeded the assessment criteria in relation to your job role



Don't

- Forget to plan
- Forget to reflect on your behaviours
- Forget to relax and enjoy your assessment



Next steps

- Results can take up to 12 days to be confirmed
- Your manager will inform you of the results



Resits

- If you do not achieve a pass result on the professional discussion, you can resit the assessment



Use the table below to plan and prepare for the professional discussion

Standard area	Key points to remember
Security	
Interpersonal skills	
Disruption, incidents and emergencies	

**Dangerous
goods**

**Aviation
timescales**

**Specialist
function**