Highfield Level 4 End-Point Assessment for ST0229 Hospitality Manager

Mock Assessment Materials

Business project

	Business project		
Ref	**Assessment criteria (Pass)**	**Criteria Met**	**Criteria Not Met**
BP1	Explain how the business fits into the hospitality industry, both from a local and national perspective		
BP2	Demonstrate an awareness of and understanding for the need for deadlines		
BP3	How the apprentice keeps up to date with trends and the changing industry		
BP4	Outline the problem, challenge or opportunity identified		
BP5	Identify how the potential changes would lead to measurable improvements and benefits to the department and wider hospitality business		
BP6	Consult relevant stakeholders (e.g. customers, team members, managers) to inform the results and recommendations and explain how their feedback informed the outcomes		
BP7	Provide a detailed analysis of costs associated with the proposed recommendations		
BP8	Identify applicable legislation and ensure the proposal complies where necessary		
BP9	Make clear recommendations for implementation		
BP10	Concise validation and justification of recommendation		
BP11	Set out proposed timeframes for implementation		
Ref	**Assessment criteria (Distinction)**	**Criteria Met**	**Criteria Not Met**
BP12	*Outline the current situation which has led to the identification of a challenge or opportunity*		

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BP13	*Provide detailed aims and objectives for the proposal, linking to the current situation*		
BP14	*Identification of measurable improvements and benefits to the organisation*		
BP15	*Review the proposal to ensure it meets organisational and legal requirements*		
BP16	*A thorough analysis of costs and benefits of the recommendations in the short, medium and long term*		
BP17	*Critically analyse the proposal to ensure it meets organisational and legal requirements*		
BP18	*Include data acquired using qualitative and quantitative research*		
BP19	*Show a range of research has been used effectively, including obtaining information from stakeholders, such as team members, management, suppliers or customers*		
BP20	*Make detailed recommendations for implementation, including timings and potential costs*		
BP21	*Comprehensive link from the project into the medium term strategy of the organisation*		
BP22	*Detailed recommendations for implementation*		
BP23	*Detailed validation and justification of recommendations*		

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