Highfield Assessment

Portfolio Matrix

Highfield Level 2 End-Point Assessment for ST0216 Healthcare Support Worker

Apprentice Details

Name	
Employer	
Training Provider	

Portfolio of evidence

It is a requirement of this assessment plan that a portfolio of evidence is submitted at Gateway to support the professional discussion. This is not assessed. Please see the EPA-kit for more information on the requirements for the portfolio of evidence.

Please indicate below which piece of evidence is mapped to each KSB covered in the professional discussion. Please use the same reference as the file name to ensure the correct piece of evidence can be located.

KSB	Evidence reference	Evidence location
K7 : Techniques and principles to perform		
basic life support (PC5)		
K9 : The importance of prescribed		
medication and the limitations of own role in		
relation to medication (PC6)		
K14: Local systems to manage		
appointments, including IT and telephone		
systems, how and where to sign-post		
individuals (PC7)		
K16 : The meaning of 'capacity', the		
differences between mental illness,		
dementia and learning disability and the		
impact of these conditions on an individual's		
needs (PC8)		
K17 : The principles of health promotion,		
availability of services to support individuals		
with lifestyle choices and how referrals can		
be made if required (PC9, PC10)		

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K22 : The meaning of 'risk' in the workplace,		
ways to identify and raise concerns and own		
responsibilities in relation to incidents,		
errors and near misses (R1, R2)		
K23 : The principles of continuing personal development and the local arrangements for		
appraisal and supervision (CR1)		
K24 : The principles of the 'Care Certificate'		
(CR2)		
K25: The principles of reflective practice		
(CR3, <i>CR4</i>)		
K26 : The principles of 'quality improvement'		
(Q1, <i>Q2</i>)		
K27 : Ways to source evidence to support		
improvement in the workplace (Q1, <i>Q2</i>)		
\$7 : Perform basic life support (PC5)		
S9 : Assist the registered practitioner in		
encouraging individuals to take or use their		
prescribed medication (PC6)		
\$14 : Support others with appointments,		
enquiries and referrals (PC7)		
\$16 : Recognise and respond to limitations in		
an individual's mental capacity (PC8)		
\$17 : Act on opportunities to support others		
to maximise their health, well-being and positive lifestyle choices (PC9, PC10)		
S22 : Take action in response to identified		
concerns, risks, incidents or errors and near		
misses arising in the workplace (R1, <i>R2</i>)		
S23 : Participate in appraisal and supervision		
to support ongoing personal development		
(CR1)		
S24 : Participate in training and development		
activities including the Care Certificate		
Standards (CR2)		
\$25 : Reflect on own practice (CR3, <i>CR4</i>)		
\$26 : Contribute to improvement activities in		
the workplace, for example collecting and		
logging data for audit (Q1, <i>Q2</i>)		
\$27 : Use evidence to make suggestions for		
improving practice (Q1, <i>Q2</i>)		
B3 : Be adaptable, reliable and consistent		
(CR1)		

Apprentice Declaration

I confirm that the evidence contained in this portfolio of evidence is all my own work and any assistance given and/or sources used have been acknowledged.

Signed by apprentice (name)	Signature	Date

Employer Declaration

I confirm that the portfolio of evidence is valid and attributable to the apprentice.

Signed on behalf of employer (name)	Signature	Date