

Highfield **Level 2** End-Point Assessment for ST0235 **Housing and Property Management Assistant v1.3**



Government funding band – **£3000**



Gateway requirements – **Level 1 English and Maths (optional for 19+, please see funding rules) and portfolio of evidence**



End-point assessment method – **Work-based case study, Portfolio of Evidence, VIVA**

Overview of the standard:

The housing and property management assistant occupation is customer facing and primarily responsible for the creation and sustainment of successful tenancies in the private and social rented housing sectors. This work must comply with contractual, statutory and legal regulations and approved Codes of Practice.

The work is varied and often includes addressing complex people-related matters (for example, supporting people to live independently) as well as property-related responsibilities. The role incorporates a degree of lone working with minimum supervision whilst predominantly working within the wider organisation and team, communities and external partners.

Housing and property management professionals are proactive in finding solutions to problems and identifying areas for improvement. They take individual responsibility for the quality and accuracy of their work and its administration.

The apprenticeship prepares an individual for a range of general housing and property management duties leading to operational or specialist roles.

Your apprentice's journey



Ready for training

- Initial assessment
- English and maths training (optional for 19+, please see funding rules)
- On-programme training to meet the requirements of the standard
- Gateway readiness self-assessment

Set for assessment

End-point assessment methods are:

Work-based case study

- Consisting of a 2,000- word report and diary

Portfolio of Evidence VIVA

- Made up of a 15 minute presentation and 45 minutes Q&A.

Go further

The apprenticeship prepares an individual for a range of general housing and property management duties leading to entry level professional, management roles.

Available support

On-programme support

- Delivery resources
- Tutor support resource
- Innovative and multi-device e-learning courses

End-point assessment support

- Gateway and mock assessments
- Bespoke end-point assessment solutions
- Progression tracking system
- Staff training, standardisation and support



Need to know more: