

**Think about  
Project report, presentation  
& questioning  
Level 3 Improvement Technician  
V1.0**



**On the day of this assessment you will carry out:**



A 30-40-minute presentation and  
25-35-minute Q&A



Face-to-face or remote



Under exam conditions



With an end-point assessor and a representative  
of your employer (required)



### **Key point**

You will have already submitted your project portfolio  
and report.



## Do

- Review the criteria associated with the project report, presentation and questioning - this can be found in the EPA-kit
- Base your presentation on the contents of your project report
- Follow each step of a recognised problem-solving methodology
- Bring your project portfolio and other materials to the assessment
- Be prepared to answer questions based on your evidence-based practice



## Don't

- Forget to plan
- Forget to reflect on your on-programme experiences and learning
- Forget to bring your ID



## Next steps

- Results can take up to 7 days to be confirmed.
- Your manager or training provider will inform you of the results.



## Resits

- If you do not achieve a pass result on the presentation and questioning you can resit the assessment.



## Use the table below to plan and prepare for the presentation and questioning

Criteria	Key points to remember
Business benefit	

**Problem-solving methodology**

**Data-backed decision making**

**Explanation of project choice**

**Use of each tool**

**Team working**

**How outputs of tools inform next steps**

**Using outputs of tools to share/replicate improvements in other areas where there are differences in solutions/controls**

**Sharing/replicating improvements in other areas where there are differences in baseline metrics**

**Applying Lean, Sigma, project and change management in daily work**