**Level 1 Assessment Form Guidance**

1. **PURPOSE OF THE FORM**

This form is intended to be used for two (2) purposes:

* 1. To determine whether a Level 1 (unassessed) umpire is, on that day and in that game, of the standard required to be accredited as a Level 1 (assessed) umpire.
  2. To provide the umpire and (if applicable) his/her mentor with an indication of development needs (and strengths).

1. **COMPLETING THE FORM**

Safety

The assessor should indicate, using ‘yes’ or ‘no’, whether the umpire maintained a safe environment for the players. If, in the opinion of the assessor, the umpire did **not**, the umpire should **not** be accredited as a Level 1 (assessed) umpire, **irrespective** of the overall result of the assessment.

Preparation and Appearance

The assessor should use his/her judgement to answer ‘yes’ or ‘no’ to each of the four (4) questions in this section. An answer of ‘no’ to any of the four (4) questions will **not**, in isolation, result in the umpire **not** being accredited as a Level 1 (assessed) umpire. However, the assessor, in the ‘Comments & Action Points’ section, should provide guidance as to what needs to be improved, and how.

Scoring System

The report contains a further five (5) areas (decision making, communication, management & control, positioning & movement and attitude) containing a total of sixteen (16) criteria against which the umpire should be judged.

For each of the criterion and, based on the performance on the match he/she is observing, the assessor should record in the ‘score’ column the most appropriate number in a range between 5 and 0. **Table 1** below offers suggested top and bottom end descriptors as guidance. Assessors should though draw upon their own experience and knowledge to determine what constitutes, for example, an excellent performance (and a score of 5) in a particular area.

If the umpire has no opportunity to demonstrate he/she has successfully fulfilled a particular criterion, then the assessor should record the number three (3).

To be successfully accredited as a Level 1 (assessed) umpire, the umpire must achieve an overall score of at least **48**.

In addition, however, the umpire must achieve a minimum score of three (3) against the following two (2) criteria: ‘made accurate decisions’ and ‘made timely decisions’. Failure to do so will result in the umpire **not** being accredited as a Level 1 (assessed) umpire, **irrespective** of the total score.

Comments and Action Points

Comments **need** only be made if the assessor has identified an area for development. However, it is accepted that the assessor may also feel it appropriate to comment on an umpire’s strengths.

Overall Comments

This section should be used by the assessor to expand on any comments made elsewhere and/or to record any additional, relevant comments.

1. **POST-MATCH REQUIREMENTS**

Assessors should return the completed assessment forms of **successful candidates only** to [umpiring@englandhockey.co.uk](mailto:umpiring@englandhockey.co.uk) The England Hockey database will then be updated to reflect accreditations to Level 1 (assessed) umpire status.

**Table 1 - Descriptors**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Criteria** | **Decision making** | | | | | | | |
| Made accurate decisions | Highly accurate..... | 5 | 4 | 3 | 2 | 1 | 0 | .......highly inaccurate |
| Made timely decisions | Well timed decisions...... | 5 | 4 | 3 | 2 | 1 | 0 | ......ill timed decisions |
| Played effective advantage | Benefitted side in possession.... | 5 | 4 | 3 | 2 | 1 | 0 | .....disadvantaged side in possession |
| Helped maintain the flow of the game | Helped game flow..... | 5 | 4 | 3 | 2 | 1 | 0 | .....hindered flow of game |
| **Criteria** | **Communication** | | | | | | | |
| Used preventative statements to help players not to offend | Helped players avoid offending... | 5 | 4 | 3 | 2 | 1 | 0 | ......reactive |
| Displayed positive body language | Positive..... | 5 | 4 | 3 | 2 | 1 | 0 | ......negative |
| Communicated clearly..... with whistle tone | Clear & sharp | 5 | 4 | 3 | 2 | 1 | 0 | ......weak & unclear |
| Communicated clearly..... with signals | Strong & purposeful...... | 5 | 4 | 3 | 2 | 1 | 0 | .....weak & unclear |
| Communicated clearly....with voice | Clear & concise | 5 | 4 | 3 | 2 | 1 | 0 | .....inaudible and confusing |
| **Criteria** | **Management and Control** | | | | | | | |
| Worked effectively with umpire colleague | Helpful & influential..... | 5 | 4 | 3 | 2 | 1 | 0 | .....uncooperative & unaware |
| Recognised & dealt effectively with player frustration | Calm & decisive... | 5 | 4 | 3 | 2 | 1 | 0 | ....flustered & indecisive |
| Used team and individual warnings appropriately | Appropriate and effective..... | 5 | 4 | 3 | 2 | 1 | 0 | ......untimely & ineffective |
| **Criteria** | **Positioning & Movement** | | | | | | | |
| Was appropriately positioned to be able to make credible decisions | Close enough and visible to the players.... | 5 | 4 | 3 | 2 | 1 | 0 | Too far away and unable to see... |
| Was appropriately positioned to support umpiring colleague | Close enough to be able to communicate..... | 5 | 4 | 3 | 2 | 1 | 0 | Too far away to be able to support.... |
| **Criteria** | **Attitude** | | | | | | | |
| Was honest with players if a mistake was made | Acknowledged errors...... | 5 | 4 | 3 | 2 | 1 | 0 | ...believed he/she was always right |
| Related effectively...... to captains, players and coaches | Related well to players and coaches...... | 5 | 4 | 3 | 2 | 1 | 0 | ....no rapport with captains, players and coaches |