

## Masters' Committee Chair

### Purpose

To provide vision, leadership and business planning to help develop all aspects of Master's hockey across the Area in line with the England Hockey framework. To oversee the Master's committee ensuring partnership working between the Area and sub-areas to deliver a robust programme, for the benefit of all.

### Key Tasks of the Role

#### 1. Arrange and lead meetings

Arrange and chair Master's meetings, working closely with the Master's Administrator to prepare the agendas, minutes and reports from these meetings. Ensure the effectiveness of the Master's committee, reporting to the Board of Directors who receive accurate timely and clear information, including an annual budget. Unbiased view on discussions and casting vote on any unresolved issues.

#### 2. Implementation and delivery

Effectively manage the Master's Administrator to ensure a consistent delivery of the Master's hockey programme across the Area. Ability to lead the implementation of change in relation to role responsibilities in line with the national framework for Master's hockey, including facilitation between the Area and sub-area responsibilities. Use the latest legislation and England Hockey guidance to ensure health, safety and welfare policies are implemented. Overseeing the Appointments Panel to ensure an open, fair and consistent approach to Area team selection and appointment of team managers.

#### 3. Reporting and representation

Accountable to the Area Board of Directors and represent the Master's Committee at Area Management meetings. Ensure the Area Master's Committee is represented at any Sub-Area, Area and National meetings.

### Is this Role for you?

If you are a strategic thinker with strong facilitation skills, have thorough knowledge of Master's and a diplomatic and discreet manner, you could help shape the future Master's provision and competitions within the Area, ensuring collaborative working between Area and sub-areas