**FOR DETAILS ON HOW TO COMPLETE THIS FORM AND WHERE TO SEND IT, SEE OVERLEAF AND GUIDANCE ON EH WEBSITE (LINK TO DISCIPLINE PAGES)**

# Incident / Complaint report

**Please tick appropriate box** [ ]  Red Card [ ] Misconduct Complaint

# Umpire / Complaint information

**Please tick appropriate box** [ ] Umpire [ ] Complainant

**Name of Umpire / Complainant Contact details** (email and tel number)

**Are you under 18** [ ] Yes [ ] No

**Qualification (if an umpire)**

[ ] Unregistered [ ] Level 1 Unassessed [ ] Level 1 Assessed

[ ] Level 2 Umpire [ ] Level 3

**Capacity in which complaint is made** (e.g. Name of Organisation, Club officer on behalf of club, individual affected)

# Offender / Respondent information

**Offender/ Respondent Name** (and shirt number if applicable)

**Is the Offender/ Respondent U18?** [ ] Yes [ ] No

**Name of Offender’s / Respondent’s Club / Member body**

# Incident /Complaint

**Date when Incident / Complaint occurred Title of competition (if applicable)**

***Red Cards only* - *W*as the Red Card given for:**

* 1. an offence of dissent or violence used, attempted or threatened against an object, player, umpire and/or properly appointed tournament or match official? **If so, tick this box**[ ]

*OR*

* 1. a minor offence, namely one consisting of two separate, but the same, minor offences for which a yellow card was awarded for the first offence (not to include a Violent Offence or dissent towards and umpire or match Official)).

**If so, tick this box**[ ]

# Details of Incident / Complaint:

**Provide a full account of the offence / alleged incident, giving as much detail as possible. In all cases if not already provided state the venue, time and names of any other people involved, witnesses (where appropriate) etc.**

**For a Red Card** include full details of the fixture and opposition and the incident resulting in the award of the Red Card. State what was said and / or done, and also clarify anything which will assist in categorising the offence and/ or the sanction to be applied.

*If necessary, please use an additional sheet*.

**For a Misconduct Complaint** you should ensure that you include the names / identities of all Members and Participants against whom the complaint is made and full details of the alleged act or acts of Misconduct. In line with the Disciplinary Regulations, the complaint should be accompanied by all supporting statements and other documentation on which the complainant intends to rely.

*If necessary, please use an additional sheet.*

**DECLARATION.**

1. **the contents of this form are correct to the best of my knowledge and belief; and**
2. **I understand that a copy of this form will be sent to the individuals(s) / organisation(s) against whom the red card has been issued/ misconduct complaint is being made.**

E-signature of Umpire/ Complainant:

Date

Signature

1. ***Red cards only***

**Name, level and Contact details of second Umpire**

**Are you under 18** [ ] Yes [ ] No

**Additional comments of second Umpire:**

*If necessary, please use an additional sheet.*

**DECLARATION.**

1. **the contents of Section 6 above are correct to the best of my knowledge and belief; and**
2. **I understand that a copy of this form will be sent to the individuals(s) / organisation(s) against whom the red card has been issued/ misconduct complaint is being made.**

E-Signature of Second Umpire:

Date

Signature

**Notes for completion of this form. In all cases, please refer to the England Hockey Disciplinary Regulations accessible from the Discipline Pages of the EH website [add link]**

**Red Cards:**

This form must be completed by the Umpire following their issue of a Red Card (regulation 5). The second umpire may comment if they wish – see section 6). The information provided in sections 5 and 6 will be used by the relevant Disciplinary Administrator to decide the sanction to be applied under regulation 11.

The completed form should be signed, dated and sent as soon as soon as possible (and in any event **within 72 hours of the offence**) by e-mail to the relevant Disciplinary Administrator shown below.

This Red Card Form *must* be sent to the EH Disciplinary Lead for offences involving:

* the EHL or any EHL Relegation or Promotion, Play-offs or Championships;
* finals of the England Hockey Championships;
* the EH Indoor League (Super 6s);
* any other national competition or stage of a competition or activity as determined by England Hockey.

For all other cases the Red Card Form shall be sent to the Area Disciplinary Administrator for the Area in which the relevant Club, to which the Offender is a member, operates.

**Misconduct Complaints:**

Once completed, this form **and all supporting statements and other documentation** MUST be sent by e-mail to discipline@englandhockey.co.uk, for the attention of the EH Head of Legal & Governance.

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| EH Head of Legal & Governance | Jason Wiltshire Tel 01628 896825 | Email: | jason.wiltshire@englandhockey.co.uk |
| EH Disciplinary Lead | Jo PennycookTel 07850 793203 | Email: | discipline@englandhockey.co.uk |
| EAST | Sue BendelowTel 07805 566846 | Email: | discipline@easthockey.uk |
| LONDON | Rupert AllenTel 07961 845137 | Email: | discipline@london.hockey |
| MIDLANDS | Tom RobertsTel 07837 419647 | Email | discipline@midlands.hockey |
| NORTH WEST | Peter McInultyTel 07985 792648 | Email | disciplinechair@northwesthockey.co.uk |
| SOUTH CENTRAL | Alan DowTel 07788 105979 | Email | discipline@southcentral.hockey |
| SOUTH EAST | Martin LewisTel 07511 035930 | Email | discipline.chair@southeast.hockey |
| WEST | Lesley LoveTel 01747 840721 | Email | discipline@westhockey.co.uk |
| UK ARMED FORCES HA | Lieutenant Colonel Lucinda Butler | Email | Lucinda.Butler995@mod.gov.uk |
| YORKSHIRE & NORTH EAST | Andrew NixTel 07557 104694 | Email | ada@yne.hockey |

**If you do not know the relevant Disciplinary Administrator, please contact either the EH Disciplinary Lead or one of the Area Disciplinary Administrators shown above to confirm this information.**