



London Area Umpires Expenses – Education & Junior Appointments Season 2023/24 & 2024/2025

Scope / Background:

This document is for the purpose of explaining the amounts that officials will be eligible to receive if officiating education or junior appointments for London Area. These appointments and the expenses involved do not depend on whether the fixtures involved are in GMS or outside of it.

This is for outdoor games in the following categories:

- England Hockey Competitions - Tiers 3 & 4
- England Hockey Competitions – Tiers 1 & 2 below a set age threshold (U14)
- London Area Hockey In2Hockey Competitions – Area Finals
- London Area Junior Leagues / Cups – Area Finals

It does NOT cover those fixtures not appointed by London Area or which are made direct between umpires and the school/s, college/s or club/s (whether 'brokered' by London Area officers or not). So, this would normally exclude School 'block' matches; EH Tiers 1 & 2 and all Independent Schools Hockey Cup (ISHC) games and finals.

GMS Update: We are putting more of these fixtures into GMS in a way that they can be claimed there. Over time more of the categories will move into GMS and the need for Pro Forma Invoices should substantially reduce!

Rationale:

The justification for the remuneration / benefit pricing is based on the following key drivers:

1. Junior umpires will be less incentivised by travel, kit and subsistence allowance than their senior colleagues on adult games
2. Many of the games may not be as challenging as the Adult Leagues so our senior umpires will need to be incentivised to make their time available and to coach colleagues
3. The hockey being officiated benefits from a better standard of officiating for both development of less-experienced umpires and a wider appreciation of umpiring
4. Our two nearest Areas have similar Junior's policies, albeit much of their activity is at county.

Expenses and Benefits:

There are single or 2 or 3-way fixtures and tournaments. There are no allowances for refreshments, food or kit & clothing (unlike Adult League appointments) but travel is claimable.

Single fixture:	£15 + travel
Two or three fixtures at same venue:	£30 + travel
½ day (c4 hours) at a tournament:	£20 + travel
Full day (6 hours +) at a tournament:	£40 + travel

Travel: In summary, 30p per mile by car; +5p for driver taking an officiating passenger OR 20p per mile for using two wheels OR direct cost of Public Transport. A junior umpire may claim mileage for a driving parent/guardian. More info is in the London Hockey Umpires Claim Guide.

Claim process:

On fulfilling appointments, Umpires should EITHER complete their match report and claim expenses using the tariffs above in GMS OR claim the expenses using the pro-forma. Either way, we much prefer you to claim when you have completed a batch of appointments - e.g. around Xmas New Year; end of the Adult League season (Easter) or late Spring / early Summer. Please consider that claims for individual appointments are not efficient use of our time!

If using the pro-forma, please send it to the London Officiating team member making the appointment who will check it and send it on to the budget holder. If it is your first claim with us – we will contact you with a secure method to transfer your bank account details to us.

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