

Online Color Formula Retrieval

How to Save **Custom Formulas**

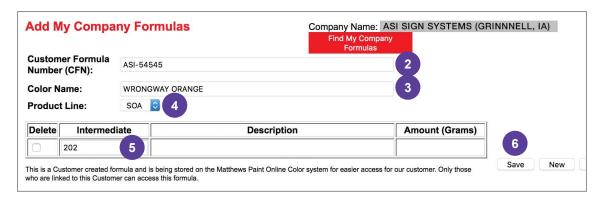
The Online Color Formula Retrieval System allows users to save their company's custom formulas to an online database for easy retrieval.*

To Add Formulas

1. Click "Add My Company Formulas".



- 2. Enter formula number (alphanumeric) in "Customer Formula Number (CFN)" field.
- 3. Enter the color description in the "Color Name" field.
- 4. Select the "Product Line".**
- 5. Enter "Intermediate" code and "Amount", tabbing between columns. The "Description" will populate, based on code entered.
- 6. Click "Save" to add formula(s) to your company's online database.



*Only registered users assigned to your company will be able to access your formulas.

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**The product line selection is determined by the product lines your company has access to. To change this selection, contact customer service at 1-800-323-6593.



The Complete Matthews Paint System:













Learn More:

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To Find Formulas

1. Click "Find My Company Formulas".



- 2. Enter either "Customer Formula Number" or "Color Name". (A pull down menu will appear as you start typing to assist in the selection process.)
- 3. Click "Search" and the results will appear below.
- 4. Select the formula(s) to be printed or viewed.
- 5. Click "Add to Print Results" and the results will appear below.
- 6. Click the printer icon of the format needed. (Print Formulas: 8.5 x 11 or Print Label: Dymo Label) Notes can be added in the "Notes" field, prior to printing. The "List Price" reflects prices based on the current price list.

