



IAA CONFERENCE CENTRE
a unique venue for your business events





CONFERENCE
CENTRE



Only a stone's throw from Trinity College, O'Connell Street and the IFSC, the Irish Aviation Authority Conference Centre offers meeting room facilities and professional business services that are second to none. Our prestigious historic building, in the heart of the city centre, offers a unique venue to host your meetings, conferences and briefings. With a team of dedicated professionals, state-of-the-art equipment and various catering options, we will ensure your business event is a success.



ROOM HIRE FACILITIES

With capacities ranging from 8 to 106 people, all of our meeting rooms are kitted out to the highest specifications so that delegates can work faster and smarter. Meeting rooms feature stunning aviation images, comfortable seating and the most up-to-date equipment.

Our dedicated meetings team will be on hand to organise every detail of your event to ensure smooth running from the moment you arrive. We have all of the technology you would expect including projectors, Wi-Fi internet access and lecterns.

CATERING OPTIONS

Varied menus can be supplied upon request.



A black and white photograph of a modern conference room. A large, dark wooden conference table is set with several place settings, each including a glass of water, a bottle of water, and a notepad with a pen. A laptop is open on the left side of the table. In the center of the table, a model of a commercial airplane is displayed on a stand. Behind the table, a long dark wooden credenza holds a telephone, two more model airplanes, and some papers. On the wall behind the credenza is a large, framed image of a biplane on a grassy field. The room has a clean, professional appearance with recessed ceiling lights.

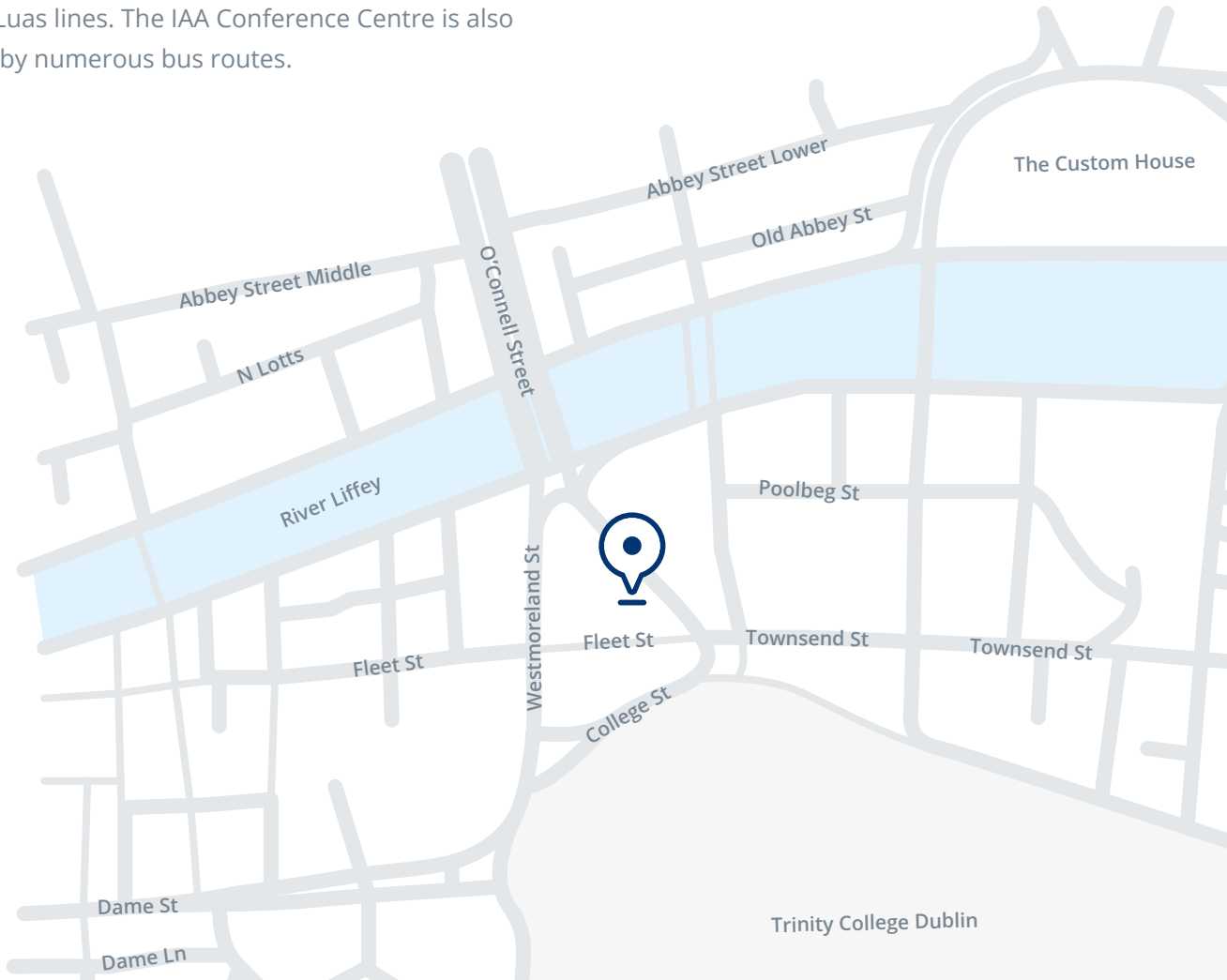
state of the art facilities

A black and white photograph of a modern office break area. The space is characterized by large windows on the left and back walls, providing a view of urban buildings. The floor is made of large, light-colored tiles. On the left, there is a long, black modular sofa with a low, dark coffee table in front of it. A white tablecloth-covered table is positioned against the wall. In the center, there is another black modular sofa. To the right, several round tables with metal bases are arranged, some with white chairs. The ceiling is high with recessed lighting. The text "open, light-filled break out area" is overlaid in the center of the image.

open, light-filled break out area

OUR LOCATION

The Conference Centre is conveniently located on D'Olier Street, Dublin 2, just minutes from O'Connell Street, St. Stephen's Green and both the Red and Green Luas lines. The IAA Conference Centre is also served by numerous bus routes.



Inis Airc | 22 Delegates



Mweenish | 30 Delegates



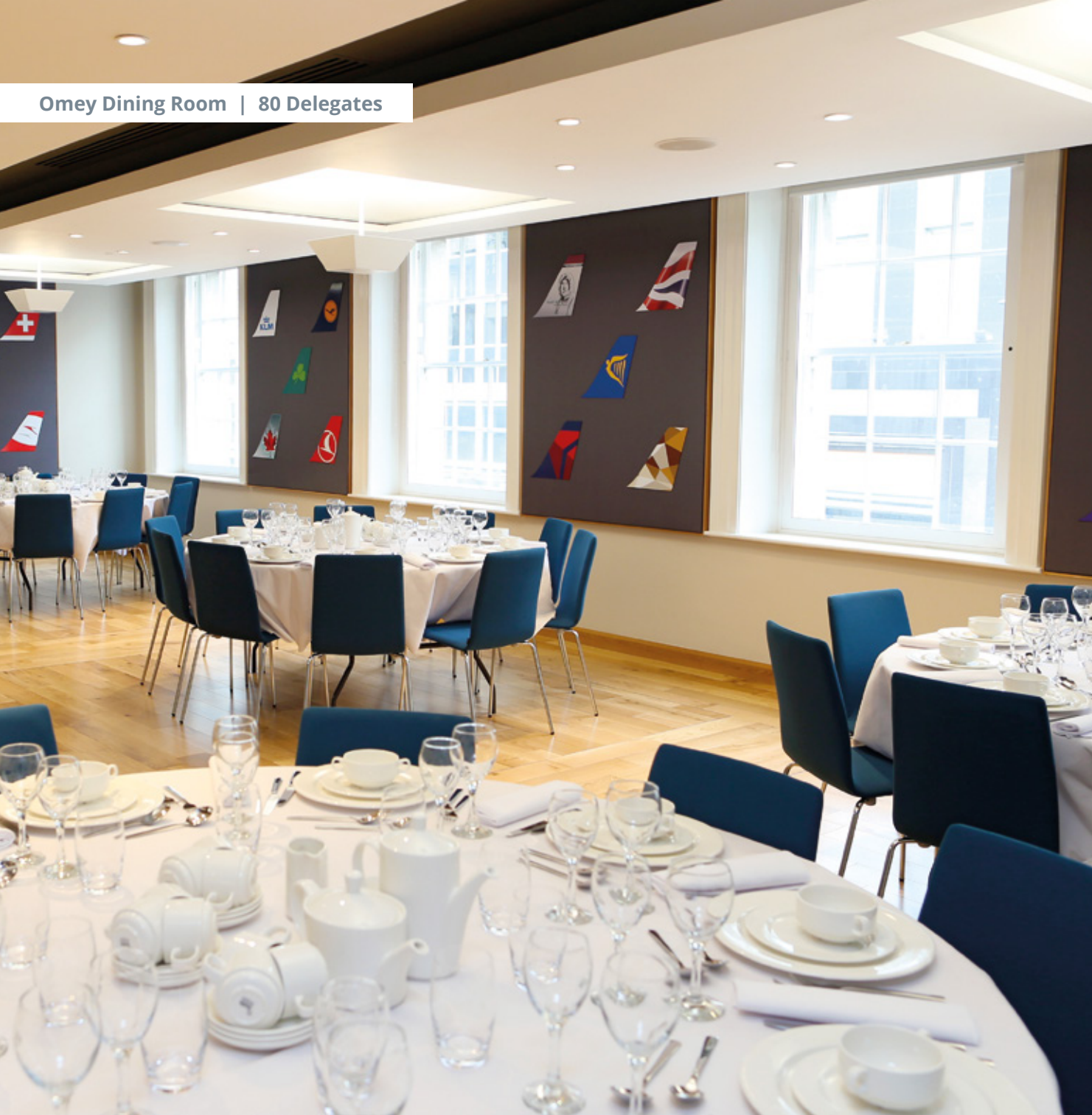
Fastnet Rock | 27 Delegates



An Blascaod Mór Theatre | 106 Delegates



Omey Dining Room | 80 Delegates



Inishtrahull | 8 Delegates



Lambay 1 | 10 Delegates



Fota | 8 Delegates



Lambay 1 & 2 | 20 Delegates



FREQUENTLY ASKED QUESTIONS



From what time are the meeting rooms available for hire?



Our conference and meeting facilities are open from 8.00am – 6.00pm.



Is there parking in the area?



Please see overleaf for car parks nearby.



What branding opportunities are available in the building?



There are a number of branding opportunities available to you throughout the IAA Conference Centre. Please call to find out more.



What equipment is included with my rental?



We have an extensive range of in-house furniture and equipment available, eliminating the need to outsource. If you have chosen a conference package, your rental will include a projector, screen and microphones.





Do you have lecterns available?



Yes, we have lecterns available on request for any event.



Can I run presentations from my own laptop?



Yes, that is no problem. Remember to bring your power supply and, if you are using a MAC, your MAC adapter.



Do you have Wi-Fi available?



Yes. The IAA Conference Centre offers a complimentary Wi-Fi service which is available for any event you have.



Will there be somebody to help on the day?



Our room hire team will be delighted to assist during your event. We will ensure that all equipment provided by us is fully operational and will assist with the setup of any equipment you bring yourself



DRIVING/PARKING

There is NO PARKING available at the Irish Aviation Authority Conference Centre. However, there are a number of public car parks in the city centre area all within a 10-15 minute walk.

FLEET STREET CAR PARK, TEMPLE BAR

Fleet St, Dublin 2

Open: Monday to Sunday: 24 hours a day

Tel: (01) 671 4201

Website: www.parkrite.ie

GRAND CANAL SQUARE CAR PARK

Misery Hill, Grand Canal Square, Dublin 2

Open: Monday to Sunday: 7:00am - 12:00am

Tel: (01) 611 1976

Website: www.q-park.ie

SETANTA PLACE CAR PARK

Setanta Place, Molesworth Street, Dublin 2

Open: Monday to Sunday: 7:00am - 1:00am

Tel: (01) 677 9768

Website: www.q-park.ie

CITY QUAY CAR PARK

City Quay, Dublin 2

Open: Monday to Friday: 7:00am - 8:00pm

Tel: (01) 542 5600

Website: www.parkrite.ie



ROOM RATES

Room Name	No. of Delegates	Half Day Rate	Full Day Rate
Lambay 1	10	€275.00	€440.00
Lambay 2	10	€275.00	€440.00
Lambay 1 & 2	20	€550.00	€940.00
Mweenish	30	€440.00	€770.00
Fota	10	€275.00	€450.00
Fastnet Rock	25	€385.00	€550.00
Inishtrahull	10	€275.00	€450.00
Inis Airc	22	€660.00	€1,095.00
An Blascaod Mór Theatre	106	€770.00	€1,320.00
Omey Island Dining Room	80	€660.00	€1,100.00
Full Conference Centre Rental	110	€2,145.00	€3,850.00

NOTES:

- 1: All prices exclusive of VAT.
- 2: Prices include twice-daily tea/coffee per person attending the meeting.





CONTACT DETAILS

For more information or to request a meeting room please call

Amy Brennan or **Deirdre Forrest: 01 603 1413 / 01 603 1147**

or email: **conference@iaa.ie**

Please see **www.iaa.ie/conference-centre** for more information